

**BOROUGH OF OLD TAPPAN  
MAYOR AND COUNCIL REGULAR MEETING  
March 16, 2020**

In compliance with the Open Public Meeting Law, notification of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

**MEETING CALLED TO ORDER:            7:30 p.m.**

<b>ROLL CALL:</b>	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman William Boyce	Present
	Councilman Guy Carnazza	Present
	Councilman Thomas Gallagher	Present
	Councilman Matthew Nalbandian	Present
	Councilman Jin Yhu	Present

Also Present:            Borough Clerk Jean M. Donch  
                                 Borough Attorney Allen Bell

**SALUTE TO THE FLAG**

**PRAYER** – Councilman Ronald Binaghi, Jr.

**PUBLIC’S OPPORTUNITY TO SPEAK**

Motion to open the meeting to the public – Councilman Binaghi

Second – Councilman Carnazza

Discussion – None

On voice vote, all in favor, none opposed, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilman Binaghi

Second – Councilman Gallagher

On voice vote, all in favor, none opposed, the motion carried.

**PUBLIC HEARING**

**Ordinance 1161-20 – Amend Recreation Fees – Resolution of Adoption**

Councilman Carnazza described the ordinance and made a motion to open the meeting to the public.

Second – Councilman Binaghi

No Public Comment

Motion to close the meeting to the public – Councilman Nalbandian

Second – Councilman Binaghi

Discussion – None

On voice vote, all in favor, the motion carried.

Councilman Carnazza read the resolution

Roll Call	Councilman Binaghi	Yes
	Councilman Boyce	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Nalbandian	Yes
	Councilman Yhu	Yes

**RESOLUTION**

**2020 Municipal Budget Introduction**

Due to constraints caused by the Coronavirus, businesses shut down, the stock market, jobs affected, Mayor Kramer suggested as a good gesture to introduce the budget at a “0” % increase for our residents. This was discussed with the CFO and the Borough Auditor who agreed that surplus funds could be used. Discussion ensued.

Motion to Introduce the Budget at a “0” % increase – Councilman Gallagher

Second – Councilman Carnazza

Discussion – None

Roll Call:	Councilman Binaghi	Yes
	Councilman Boyce	Yes

Councilman Carnazza	Yes
Councilman Gallagher	Yes
Councilman Nalbandian	Yes
Councilman Yhu	Yes

**CONSENT RESOLUTION**

Councilman Gallagher read the Consent Resolution

Second – Councilman Binaghi

Discussion – Councilman Gallagher abstained on Certification of LOSAP Lists

Roll Call:	Councilman Binaghi	Yes
	Councilman Boyce	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Nalbandian	Yes
	Councilman Yhu	Yes

**COUNCIL COMMITTEE REPORTS**

**COUNCILMAN CARNAZZA – RECREATION / HEALTH**

Recreation Commission – softball season and the remainder of basketball season has been cancelled. A meeting was held with Northwest Bergen Regional Health Commission, the Fire Department, Police Department and First Aid representatives to discuss the coronavirus. Our scheduled Board of Health meeting for this Wednesday has been cancelled.

**COUNCILMAN YHU – SCHOOLS / SENIORS**

Schools are closed until further notice. Our library is closed; Borough Hall is open but closed to the public; our senior center is closed; if seniors need assistance they should contact us. The food pantry is open; we will try to deliver if possible. Technology – Councilman Yhu is looking into televising our meetings. We would need to get some equipment. Borough Attorney Allen Bell advised that there are rules and regulations pertaining to televising; we would need to research it.

**COUNCILMAN BINAGHI – POLICE / AFFORDABLE HOUSING**

Councilman Binaghi reported that we have advertised and interviewed for a new Police Chief, he will speak more about it under New Business. The police department will be hiring two new patrol officers.

**COUNCILMAN BOYCE – GOLF / PLANNING BOARD / ENVIRONMENTAL**

The Golf Course opened on March 7<sup>th</sup> on a walk only basis, no golf carts are to be used. The Golf

Commission discussed the possibility of extending resident rates to business owners in town. The Golf Course restaurant is closed. Environmental Commission – Earth Fair scheduled for April 25<sup>th</sup> has been cancelled. Hooked on Fishing and National Trails Day Hike are both scheduled for June 6<sup>th</sup>. The Environmental Commission wants to propose a tree removal ordinance due to clear cutting in the Borough. There are six vacancies in the Community Garden, we may split plots. Planning Board – traffic experts provided testimony pertaining to the Pearson project. Egress and ingress especially for fire apparatus was discussed. The Boy and Girl Scouts dinner turned out great. We have 22 scouts and we are organizing a food drive for the food pantry.

#### **COUNCILMAN NALBANDIAN – DPW / CONSTRUCTION**

Construction – Councilman Nalbandian met with Bob Rusch, Construction Official, to discuss our Code Enforcement Officer. We had a couple of people interested in the position including former Borough Administrator Pat O’Brien who turned out to be the only interested person in the end. We will set up a meeting with him to discuss further what the job entails. DPW – our Superintendent was not aware that the BCUA was doing inspections for flow; he will reach out to them. The use of our mechanic with Woodcliff Lake is going well we can possibly look into expanding this service with Norwood and Northvale. DPW will start chipping on April 15<sup>th</sup>.

#### **COUNCILMAN GALLAGHER – FINANCE / FIRE / FIRST AID**

The First Aid Corps and Fire Department are taking precautions due to the coronavirus. Emergency Management met last week; Councilman Gallagher was unaware of the meeting and as Council Liaison he should have been because the two departments come to him for answers.

**MAYOR’S COMMENTS** - None

#### **ACTION ON MINUTES**

Councilman Gallagher made a motion to approve the following minutes:

- Closed Meeting, February 18, 2020
- Regular Meeting, February 18, 2020
- Closed Meeting, March 2, 2020
- Regular & Executive Meetings, March 2, 2020

Second – Councilman Nalbandian

Discussion – None

#### **OLD BUSINESS**

**30 Autumn Lane** - Postponed

#### **NEW BUSINESS**

## **Planning Board Application Fee**

Councilman Boyce reported that the Planning Board fee ordinance is missing a fee related to Floor Area Ratio (FAR) applications. Borough Attorney Allen Bell will review the ordinance and prepare an amendment.

Mayor Kramer commented that the Planning Board is seeking recommendation on whether or not to hold their next scheduled meeting on April 8th due to the coronavirus.

Mayor Kramer stated that Police Chief Shine is a member of the Planning Board and his retirement causes a vacancy on the board. He recommended Borough Administrator Haverilla as a Class III member to fill the unexpired term of Police Chief Shine.

Motion to accept the Mayor's recommendation – Councilman Binaghi

Second – Councilman Yhu

Discussion – None

Roll Call:	Councilman Binaghi	Yes
	Councilman Boyce	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Nalbandian	Yes
	Councilman Yhu	Yes

## **New Police Chief**

Councilman Binaghi reported that after interviews were conducted by the Police Committee, Lt. Joseph Tracy was selected to serve the Borough as Police Chief upon the retirement of our current Police Chief Shine.

Motion to appoint Lt. Joseph Tracy as Police Chief – Councilman Binaghi

Second – Councilman Gallagher

Discussion – Lt. Tracy will be sworn in as Police Chief at the April 6 Mayor and Council meeting.

Roll Call:	Councilman Binaghi	Yes
	Councilman Boyce	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Nalbandian	Yes
	Councilman Yhu	Yes

Mayor Kramer stated that Police Chief Shine is also our Emergency Management Coordinator. He said he spoke with Borough Administrator Haverilla who would be willing to fill the position after Police Chief Shine's retirement until the end of this year.

Motion to accept the Mayor's appointment – Councilman Gallagher

Second – Councilman Yhu

Discussion – None

Roll Call:	Councilman Binaghi	Yes
	Councilman Boyce	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Nalbandian	Yes
	Councilman Yhu	Yes

**Ordinance 1162-20 – Exceed Municipal Budget Appropriations Limits & Establish a Cap Bank – Resolution of Introduction**

Councilman Gallagher read the resolution

Second – Councilman Nalbandian

Discussion – None

Roll Call:	Councilman Binaghi	Yes
	Councilman Boyce	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Nalbandian	Yes
	Councilman Yhu	Yes

**PUBLIC'S OPPORTUNITY TO SPEAK**

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilman Nalbandian

Discussion - None

On voice vote, all in favor, none opposed, the motion carried

No Public Comment

Motion to close the meeting to the public – Councilman Gallagher

Second – Councilman Nalbandian

Discussion - None

On voice vote, all in favor, none opposed, the motion carried.

Motion to adjourn by Councilman Carnazza

Second – Councilman Nalbandian

On voice vote, all in favor, none opposed, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council  
Allen Bell, Esq.

Reviewed and approved:

Jean M. Donch  
Borough Clerk

Date Approved: April 20, 2020