

**BOROUGH OF OLD TAPPAN**  
**MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING**  
**December 3, 2018**

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

**SPECIAL MEETING**

**MEETING CALLED TO ORDER:** 7:30 p.m.

<b>ROLL CALL:</b>	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilman Thomas Gallagher	Present
	Councilwoman Haverilla	Present
	Councilman Matthew Nalbandian	Present

Also Present:	Borough Attorney Allen Bell
	Borough Clerk, Jean M. Donch

**SALUTE TO THE FLAG**

**PROCLAMATION**

**Northern Valley Eagles Football**

Mayor Kramer read the proclamation honoring and congratulating the Northern Valley Eagles Football players and coaches.

**STAFF APPOINTMENT**

**Robert Rusch – Acting Zoning Officer – Unexpired 1 Year Term Ending 12/31/18**

Motion to accept the Mayor's recommendation – Councilman Binaghi

Second – Councilman Cioce

Discussion – None

Roll Call:	Councilman Binaghi	Yes
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Councilman Cioce	Yes
Councilman Carnazza	Yes
Councilman Gallagher	Yes
Councilwoman Haverilla	Yes
Councilman Nalbandian	Yes

## **CONSENT RESOLUTION**

Councilwoman Haverilla read the Consent Resolution

Second – Councilman Nalbandian

Discussion – Mayor Kramer asked that Confirm Appointment of Acting Zoning Officer be pulled and discussed separately.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 8)

## **Confirm Appointment of Acting Zoning Officer**

Mayor Kramer commented that the resolution states “one hour per week” he recommended removing that statement.

Motion to accept the Mayor’s recommendation – Councilman Gallagher

Second – Councilwoman Haverilla

Discussion – None

Councilwoman Haverilla read the resolution

Second – Councilman Nalbandian

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes

Councilman Nalbandian      Yes

Resolution Adopted (see page 23)

## **ACTION ON MINUTES**

Councilwoman Haverilla made a motion to approve the following minutes:

- Closed Meeting, November 19, 2018
- Regular Meeting, November 19, 2018

Second – Councilman Binaghi

Discussion – None

Roll Call:	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

**NEW BUSINESS** - None

**OLD BUSINESS** – None

## **PUBLIC’S OPPORTUNITY TO SPEAK**

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilman Binaghi

Discussion – None

Larry Weil, Environmental Commission member, presented a photograph album of the Community Garden as it progressed from start to finish this year. There are many people to thank for its success, Sustainable New Jersey, Public Service Electric and Gas, Mayor and Council, Environmental Commission, DPW and most of all the residents who participated. We hope to expand the garden for 2019; we have applied for a grant, however, if we do not receive funds through a grant, we request consideration of the Mayor and Council to help within the budget process. We also need space to expand, adjacent to the existing garden towards Old Tappan Road would be the least expensive.

Mayor Kramer thanked Larry and the Environmental Commission for a great effort.

Motion to close Special Meeting to the public – Councilman Nalbandian

Second – Councilman Gallagher

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Carnazza

Second – Councilman Gallagher

On voice vote, all in favor, the motion carried.

### **EXECUTIVE MEETING**

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### **MEETING CALLED TO ORDER**

<b>ROLL CALL:</b>	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilman Thomas Gallagher	Present
	Councilwoman Haverilla	Present
	Councilman Matthew Nalbandian	Present

Also Present:	Borough Attorney Allen Bell
	Borough Clerk, Jean M. Donch

### **ENGINEER'S REPORT**

Borough Engineer Thomas Skrable was absent due to a personal matter. Mayor Kramer reported that Mr. Skrable would be meeting with the contractor on Thursday morning to review a sketch for the gazebo expansion.

### **COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE**

COUNCILMAN BINAGHI – DPW / CONSTRUCTION

DPW – the men did not have to work leaf collection last Saturday as originally thought. We appointed a new Zoning Officer this evening who knows the laws and presented himself well during the interview.

#### **COUNCILMAN CIOCE – ENVIRONMENTAL / LIBRARY**

Library – the attendance count was about the same as last year. They will be sending out a fund raiser letter for 2019. Environmental Commission – there are 16 plots with a commitment of 20 plots for 2019. If they expand they can double to 32 plots. They will discuss an ordinance to ban plastic bags. Their next meeting is scheduled for January 15<sup>th</sup>.

#### **COUNCILMAN NALBANDIAN – FINANCE/ EDUCATION / ADMINISTRATION**

Councilman Nalbandian reported that he has been contacted by the Park Ridge Council President with an interest in a shared services agreement for use of their swimming pool and our Golf Course as we currently have with Woodcliff Lake. Our first budget meeting is scheduled on December 20<sup>th</sup> at 5:30 p.m.

#### **COUNCILMAN GALLAGHER – PLANNING / ARTS & ENTERTAINMENT**

Councilman Gallagher reported that the Land Use Administrator has resigned. The process for hiring a new one will take place soon. The Planning Board will meet on December 12<sup>th</sup> to review an application for an Assisted Living Facility at 184 Central Avenue. The Ambulance Corps held their dinner last Saturday, new officers were sworn in by Mayor Kramer.

#### **COUNCILMAN CARNAZZA – RECREATION / GOLF / FIRST AID**

Tonight we honored the Northern Valley Eagles Football Team who won the super bowl and have a tremendous record. Beating a team that did not have a loss for 4 years is a tremendous accomplishment. Basketball and Soccer registrations are up. Golf Course Superintendent Paul Parascondolo is doing a good job.

#### **COUNCILWOMAN HAVERILLA – POLICE / SAFETY / SENIORS**

Congratulated Officer Nugent for his permanent appointment to the Police Department. Seniors will hold their Holiday Luncheon on December 13<sup>th</sup>. One of our Girl Scouts is working on her Gold Award with the Seniors.

#### **MAYOR'S COMMENTS**

Mayor Kramer reported that one of our Girl Scout Troop Leaders went to Van Saun Park with some of her Girl Scouts and their friends to decorate one of 70 Christmas trees that were put in place by the County. Performed a wedding for an Old Tappan Road resident. Attended a menorah lighting ceremony last night at Oakes Park.

Motion to adjourn – Councilman Gallagher

Second – Councilman Nalbandian

On voice vote, all in favor, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council  
Allen Bell, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: January 2, 2019