

BOROUGH OF OLD TAPPAN
MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING
November 5, 2018

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

SPECIAL MEETING

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilman Thomas Gallagher	Absent
	Councilwoman Haverilla	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Attorney Allen Bell

SALUTE TO THE FLAG

PUBLIC'S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Cioce

Second – Councilman Binaghi

Discussion – None

No Public Comment

Motion to close Special Meeting to the public – Councilman Cioce

Second – Councilman Binaghi

Discussion – None

On voice vote, all in favor, the motion carried.

CONSENT RESOLUTION

Councilwoman Haverilla read the Consent Resolution

Second – Councilman Cioce

Discussion – Councilman Nalbandian asked for an explanation for all the change orders listed. Borough Engineer Skrable advised that they are to make the final contract amount match what was actually done and the bids. He added that the sidewalk project was extended. We will work on changing the format of the change order form.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 7)

NEW BUSINESS

NJ State Chiefs of Police Accreditation Program

Vincent Quatrone, Senior Risk Control Consultant of J.A. Montgomery and retired Lodi Police Chief, was present to clarify the Police Accreditation Program and answer any questions. He provided a handout pertaining to the program and advised that the Borough receives a \$25,000 grant from the Joint Insurance Fund (JIF). A resolution needs to be in place. There is a three-year time frame to use the funds. The 112 standards that are in place help prevent litigation. Included in the standards are promotions, merit and fitness. Codifying rules and regulations of the Police Department is important. It helps lower exposure liability and puts the department in a better position to deal with things that come up. There is a training process and then a maintenance program. The procedure can take up to two years but it brings every policy and rule up to the 2018 standards. This program is recommended by the N.J. State Chiefs of Police. Mr. Quatrone answered questions posed by the Mayor and Council.

Best Practices Checklist

Councilman Nalbandian reported that this is a 61 question survey directed by the state. It has to do with obtaining full grant funding depending on how questions are answered. The Borough had enough “yes” answers to qualify for full state aid. Councilman Nalbandian commented on some of the “no” answered questions.

Ordinance 1135-18 – Amend Zoning Ordinance – Marijuana Prohibition – Resolution of Introduction

Councilman Cioce read the resolution

Second – Councilwoman Haverilla

Discussion – Borough Attorney Allen Bell reported that he did research on adopted ordinances from other towns. He commented on them and how he came about with the ordinance he prepared for the Borough and what it covers. The Council can revise it, however it was decided to leave it as written.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	No
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 30)

Ordinance 1136-18 – Amend Recreation Fees Ordinance – Resolution of Introduction

Councilman Carnazza read the resolution

Second – Councilwoman Haverilla

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 32)

Ordinance 1137-18 – Capital Ordinance – Various Park Improvements Resolution of Introduction

Councilman Nalbandian read the resolution

Second – Councilwoman Haverilla

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes

Councilman Cioce	Yes
Councilwoman Haverilla	Yes
Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 34)

OLD BUSINESS – None

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Cioce

Second – Councilman Nalbandian

Discussion – None

No Public Comment

Motion to close Special Meeting to the public – Councilman Cioce

Second – Councilman Binaghi

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Cioce

Second – Councilman Nalbandian

On voice vote, all in favor, the motion carried.

EXECUTIVE MEETING

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

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MEETING CALLED TO ORDER

ROLL CALL:	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present

Councilman Thomas Gallagher	Absent
Councilwoman Haverilla	Present
Councilman Matthew Nalbandian	Present

Also Present: Borough Attorney Allen Bell

ENGINEER'S REPORT

Borough Engineer Skrable commented on the change orders for projects listed on the Consent Agenda this evening.

SIGHT TRIANGLE ORDINANCE

Borough Attorney Allen Bell advised that the Borough has an ordinance in place. He will provide a breakdown of what the ordinance states is in place for the Mayor and Council's review.

COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE

COUNCILMAN BINAGHI – DPW / CONSTRUCTION

DPW – leaf collection has begun; no branches or large sticks should be mixed in with the leaves. Councilman Binaghi brought up the subject of dog droppings in Borough parks. Discussion ensued.

COUNCILMAN CIOCE – ENVIRONMENTAL / LIBRARY

The library held a program called Science Tellers – it was well received. The Environmental Commission is discussing an ordinance to ban plastic bags. Most plot recipients of the Community Garden in 2018 will return in 2019.

COUNCILMAN NALBANDIAN – FINANCE/ EDUCATION / ADMINISTRATION

Councilman Nalbandian reported that he received an email from Councilman Gallagher, who is absent this evening, regarding Office of Emergency Management Training that he shared with the Mayor and Council. A nice thank you letter was received from Fire Chief Keil for all efforts pertaining to the Fire Chief's Parade.

COUNCILMAN CARNAZZA – RECREATION / GOLF / FIRST AID

Golf Commission – Councilman Carnazza is asking for consideration that the "Volunteer of the Year" award go to the Golf Commission volunteers. Also, July 4th will be 50 years that the Golf Course opened and he would like to see a celebration done for this event.

COUNCILWOMAN HAVERILLA – POLICE / SAFETY / SENIORS

Police Accreditation was explained this evening. The Police Chief has two Class III officers for the High School. The Senior Advisory Committee will meet Friday morning to discuss budget. The Municipal Alliance held Fright Night for Halloween.

MAYOR'S COMMENTS

Mayor Kramer commented on the Police Accreditation Program.

Motion to adjourn – Councilman Cioce

Second – Councilman Nalbandian

On voice vote, all in favor, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council
Allen Bell, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: November 19, 2018