



# Borough of Old Tappan Tree Removal Permit Application



Borough of Old Tappan  
227 Old Tappan Rd  
Old Tappan, NJ 07675  
[taco@oldtappan.net](mailto:taco@oldtappan.net)  
201-664-1849 ext. 19

Application Date: \_\_\_\_\_

Property Location: Block: \_\_\_\_\_ Lot: \_\_\_\_\_

- ( ) Minor tree removal application (removing four (4) or less trees from a single lot.)
- ( ) Major tree removal application (removing five (5) or more trees from a single lot.)
- ( ) Minor or Major subdivision or site plan approval.

Applicant Name: \_\_\_\_\_

### Property Owner

Name: \_\_\_\_\_

Current

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Tree(s) to be removed by:

- ( ) Property Owners
- ( ) New Jersey licensed tree service provider (copy of Tree Care Operator license is required)
  - Tree Service: \_\_\_\_\_
  - Business Registration Number (NJTC#) \_\_\_\_\_
  - LTE, LTO # \_\_\_\_\_

### Classification of Application and Reason:

Total Number of Trees on property: \_\_\_\_\_ Total number of trees requested for removal: \_\_\_\_\_

Proposed date(s) of Tree removal Commencement: \_\_\_\_\_

Proposed date(s) of Tree Completion: \_\_\_\_\_

Reason: \_\_\_\_\_

**New Construction** -The construction of a new building, garage, pool or sports court.

**Private Resident / Commercial Property Tree Removal**

-- All requirements for permits can be found in the Borough of Old Tappan Ordinance 1248-24.

**Place a ribbon around all trees to be removed prior to inspection**

-- Inspection required by borough officials

**If the tree is dead, provide a confirmation letter from the Tree Care Operator.**



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Species	#	Diameter (at Breast Height)	Location	Distance from Home	Distance from Property Line	Condition	Reason for removal

**Total** \_\_\_\_\_

\*Applicants shall be required to protect from damage, all trees which are NOT to be removed.

\*Applications for tree removal permits shall also require the applicant to provide notice to all adjacent property owners and proof of this notification to the building department prior to removal of trees.

### Tree Replacement Plan

# of Trees to be removed	Diameter of existing (at Breast Height)	#of replacement trees required	Diameter of replacement trees	Estimated Minimum Wholesale cost per tree	Total number of replacement trees on site	Contribution if tree not planted on site
	Dead/Hazardous/Ash	0				
	Under 6"	0				
	6"-12"	1 per removed	2-1/2"	\$350		
	12"-18"	1 per removed	2-1/2"	\$350		
	18"-24"	2 per removed	2-1/2"	\$350		
	24"-36"	2 per removed	2-1/2"	\$350		
	Over 36"	3 per removed	2-1/2"	\$350		
	<b>TOTALS</b>					



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### PERMIT REQUIREMENTS:

- Permit application does not constitute approval; do not schedule tree removal until permit has been approved by Borough.
- Must comply with Borough of Old Tappan Ordinance 1248-24. See section 234-15 Tree replacement Plan.
- The submission of a landscape plan, and/or planting of replacement trees, may be required and is indicated below.
- No substitutions of replacement tree varieties permitted without prior Borough written approval.
- See Replacement Tree List for approved species.
- Approved permits are valid for six (6) months from the authorization date written below.
- Original copy of a tree removal plan consisting of a map drawn to scale showing the location of all trees on the property of a caliper of six (6) inches.
- Two copies of a land survey or professionally designed site plan must be included if property development is involved.
- The approval of this application does not supersede or excuse compliance with all statues, laws, rules, and regulations of the State of New Jersey.
- You may be required to appear before the mayor and council for final approval. Failure to appear if requested will result in denial.

### FEES:

- \$75.00 fee for Minor Tree Removal (If arborist is required for any reason, additional fees may be applied.)
- \$225.00 for Major Tree Removal (fee includes arborists review up to 5 trees - \$25 per additional tree.)
- \$150 Minor/Major subdivision or site plan approval (additional fees may be required for arborist review.)
- \$75.00 fee for review of any proposed revision or amendment to a previously approved tree removal permit.

Payable to the "Borough of Old Tappan"

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*For Borough Use Only\*\*\*

Cash/Amount \_\_\_\_\_ Check # \_\_\_\_\_ Date Received: \_\_\_\_\_ Permit # \_\_\_\_\_

Reviewed by: Code Enforcement ( ) Environmental Comm ( ) Zoning Officer ( )

Approved

Approved with exception noted (may require further review):  Arborist Review Required

Denied: Reason: (may require further review):  
\_\_\_\_\_  
\_\_\_\_\_

Submittal of this application grants formal permission for borough officials to enter upon the property for tree inspection. If approved this application is valid for six months from date of approval.

Borough Official Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Borough of Old Tappan, 227 Old Tappan Road, Old Tappan, NJ 07675