Junior Counselor Job Description

Camp Serendipity 2010

Supervise and work with children of various ages, organize and participate in games, arts & crafts etc. Maintain program leadership in assigned camper group. Perform other duties as assigned by Camp Director.

Minimum Qualifications

- Must be at least 14 years of age and entering their freshman year in High School
- Must be available for staff orientation/training
- Must be available to work for the entire summer camp program. (Camp runs 7/13-7/29 - Tuesday/Wednesday/Thursday)
- Must be able to work daytime hours ranging from 8:45AM-3:13PM
- Must have the ability to take directions and complete tasks
- Must have the ability to lead groups effectively
- Must have strong interpersonal communication skills
- Must have the potential to effectively, safely, and efficiently work with all children from 5-13 years of age in a variety of settings

Summary of essential job functions

- Must participate in staff meetings
- Must willingly execute directives given by Senior Counselors, Program Leaders and Camp Director
- Must be willing to get dirty and be goofy
- Must exhibit competency, good judgment and self control throughout the duration of the camp
- Knowledge of the “Old Tappan Camp Serendipity Counselor Rules and Regulations” to be distributed to all Counselors
- Must serve as a good example to campers by demonstrating respect towards other staff members and camp property, obey Counselor Rules and Regulations, and demonstrate a willingness to work and play with everyone at camp
- Assist Camp Program Leaders and Sr. Counselors with daily camp activities and planning
- Account for assigned campers, with a headcount, at least 5 times daily
- Prepare daily equipment needs and ensure areas are left in a neat and orderly condition
- Ensure safety of campers while keeping them engaged in the planned activities
- Conduct oneself in a professional manner
- Interact with parents in a professional, courteous manner
- Must be physically able to participate in leadership activities as well as accompany the campers to any camp

Application Deadline: March 29, 2010

Interviews will be conducted after review of application