

**BOROUGH OF OLD TAPPAN
MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING
NOVEMBER 7, 2016**

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

SPECIAL MEETING

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilman Thomas Gallagher	Present
	Councilwoman Haverilla	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Attorney Allen Bell

SALUTE TO THE FLAG

APPOINTMENT

Michael Murphy – Municipal Alliance – 1 Year Unexpired Term Ending 12/21/16

Motion to accept the Mayor’s recommendation – Councilman Cioce

Second – Councilwoman Haverilla

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

CONSENT RESOLUTION

Councilman Nalbandian read the Consent Resolution

Second – Councilman Carnazza

Discussion – Councilman Binaghi asked to pull Refund Recreation Field Usage Deposit for further discussion.

Councilman Nalbandian asked for clarification on Change Order #3 and Change Order #1. Administrator O’Brien provided explanation which was accepted by Councilman Nalbandian.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 8)

Refund Recreation Field Usage Deposit

CFO Rebecca Overgaard explained that it is a security deposit refund for a wedding that took place and not for field usage.

Motion to accept – Councilman Binaghi

Second – Councilwoman Haverilla

Discussion - none

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 25)

NEW BUSINESS

Best Practices Checklist

Councilman Nalbandian explained that this procedure is done each year. The Borough scored 90% allowing us to receive 100% of State Aid.

Ordinance 1103-16 – Regulating Installation of Communication Antennas – Resolution of Introduction

Councilman Gallagher read the resolution

Second – Councilman Binaghi

Discussion – Borough Attorney Allen Bell commented on the Resolution of Introduction.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 28)

Golf Course Concession Bid

Borough Attorney Allen Bell advised that 2 bids were received. There was an objection filed by one of the bidders. He recommended listing the bids on the next Mayor and Council meeting agenda to either accept or reject.

OLD BUSINESS - none

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilman Binaghi

Discussion – None

No Public Comment

Motion to close Special Meeting to the public – Councilman Nalbandian

Second – Councilman Binaghi

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Carnazza

Second – Councilman Gallagher

On voice vote, all in favor, the motion carried.

EXECUTIVE MEETING

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MEETING CALLED TO ORDER

ROLL CALL:	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilman Thomas Gallagher	Present
	Councilwoman Haverilla	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Attorney Allen Bell

8 Glen Place – Road Opening Request

Mayor Kramer advised that this is a new home under construction and the request is to allow PSE&G to install service.

Motion to grant the request – Councilman Binaghi

Second – Councilwoman Haverilla

Discussion – none

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Do Not Knock Registry

Councilman Gallagher explained the proposal to allow residents to sign up for the Do Not Knock Registry. A brief discussion ensued. Borough Attorney Allen Bell will review ordinances from other towns and the existing Borough policy.

COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE

COUNCILMAN CIOCE - ENVIRONMENTAL / LIBRARY

The library rescheduled their meeting to November 16th. The Environmental Commission has an interested new member. The bamboo ordinance is still being discussed. Community Garden – Councilman Cioce recommended that someone from the Environmental Commission attend a Mayor and Council meeting to provide details for the proposed Community Garden.

COUNCILWOMAN HAVERILLA – POLICE / SAFETY / SENIORS

A letter was received from a resident with a complaint that during games at the High School, cars are parked on both sides of the street. Signs were placed during games for one-side of the street parking and will continue to be placed.

COUNCILMAN GALLAGHER - PLANNING / ARTS & ENTERTAINMENT / TECHNOLOGY

The Historical Committee will meet again during the first quarter of 2017. Art in the Park at the library was held. Grant funds are available and will be used to add a stage, electric and lighting at Oakes Park. The Planning Board meets Wednesday evening.

COUNCILMAN CARNAZZA – RECREATION / GOLF/ HEALTH

Attended a Golf Commission meeting on Wednesday, the bid process for the concession was discussed. The Halloween Haunted House event turned out great. Councilman Carnazza thanked all the volunteers.

COUNCILMAN BINAGHI – FIRE / DPW / FIRST AID

The DPW may have possible retirements. First Aid has a second rig issue. The new Fire Department truck will be delivered soon.

COUNCILMAN NALBANDIAN – FINANCE / PLANNING / ADMINISTRATION

No report. Election Day is tomorrow, please vote.

MAYOR'S REPORT

A meeting was held with D & L Paving in regard to the sidewalks along Old Tappan Road. This will be a 3 – 4 week project. Russell Avenue sidewalks and widening of the

street has been deferred to 2017. Mayor Kramer is working on professional and board appointments for 2017. Council Committee assignments will have minor changes. The he, along with the Council, are invited to TBD School for Professional Development Day tomorrow. A Veterans Day service will be held 11:15 a.m. Wednesday November 9th at the High School. Fist Aid Corps dinner is coming up soon. He and Administrator O'Brien met with the 3rd grade class from TBD who visited Borough Hall.

Motion to adjourn – Councilman Carnazza

Second – Councilman Gallagher

On voice vote, all in favor, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council
Allen Bell, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: November 21, 2016