

**BOROUGH OF OLD TAPPAN  
MAYOR AND COUNCIL REGULAR MEETING  
MONDAY AUGUST 15, 2016**

In compliance with the Open Public Meeting Law, notification of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

**MEETING CALLED TO ORDER:           7:30 p.m.**

<b>ROLL CALL:</b>	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilman Thomas Gallagher	Present
	Councilwoman Anna Haverilla	Present
	Councilman Matthew Nalbandian	Absent

Also Present:           Borough Clerk Jean M. Donch  
                          Borough Attorney Allen Bell

**SALUTE TO THE FLAG**

**PRAYER** – Councilman Ronald Binaghi, Jr.

**PUBLIC’S OPPORTUNITY TO SPEAK**

Motion to open the meeting to the public – Councilman Binaghi

Second – Councilwoman Haverilla

Discussion – none

On voice vote, all in favor, none opposed, the motion carried.

Andrew Laga, Golf Course Concessionaire, requested consideration to utilize the one year extension option when his current contract expires. Discussion ensued. He was told that he must become current with his rent and utilities bills.

Fire Chief Frank Mazza stated that a life member of the Fire Department left in good standing approximately 6 months ago. The member would like to come back to the Fire Department as a

reinstated member as opposed to a re-hire. Borough Attorney Allen Bell will research the process.

Motion to close the meeting to the public – Councilman Binaghi

Second – Councilwoman Haverilla

On voice vote, all in favor, none opposed, the motion carried.

**PUBLIC HEARING**

**Ordinance 1101-16 – Amend 2016 Salary Ordinance – Resolution of Adoption**

Councilman Binaghi described the ordinance and then made a motion to open the meeting to the public.

Second – Councilwoman Haverilla

Discussion - none

On voice vote, all in favor, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilman Binaghi

Second – Councilwoman Haverilla

Discussion – none

On voice vote, all in favor, the motion carried.

Councilman Binaghi read the resolution.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes

Resolution of Adoption Passed (see page 11)

**CONSENT RESOLUTION**

Councilman Binaghi read the Consent Resolution

Second – Councilwoman Haverilla

Discussion – Advertise for Bids – Golf Course Concessionaire was tabled and Change Order #1 – Stone Point Park Basketball Court Project was pulled for further discussion

Resolution Adopted (see page 12)

**Advertise for Bids – Golf Course Concessionaire**

Motion to Table – Councilwoman Haverilla

Second – Councilman Binaghi

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Gallagher	Yes

**Change Order #1 – Stone Point Park Basketball Court Project**

Councilman Carnazza explained that this is additional work not included in the original contract with Hewitt. The Recreation Director pointed out that camp was still going on when construction work began. For safety issues a fence was placed and will remain until construction is completed.

Motion to approve – Councilman Binaghi

Second – Councilwoman Haverilla

Discussion – none

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Gallagher	Yes

Resolution Adopted (see page 28)

## **APPOINTMENTS**

### **Historical Committee – 1 Year Unexpired Term Ending 12/31/16**

- Karen Goddard

Councilman Gallagher explained that Josephine Haight would like to assist, on occasion, and not be appointed a full member so her appointment has been removed.

Motion to accept the appointment – Councilman Gallagher

Second – Councilman Binaghi

Discussion – none

On voice vote, all in favor, the motion carried.

### **Arts & Entertainment Committee**

- Michelle Loughlin – Alternate #1 – Unexpired 2 Year Term Ending 12/31/17

Motion to accept the appointment – Councilman Gallagher

Second – Councilwoman Haverilla

Discussion – none

On voice vote, all in favor, the motion carried

## **ENGINEER'S REPORT**

Borough Engineer Thomas Skrable reported as follows:

State Transportation Trust Fund – Russell Avenue & Irving Street Improvements Project is on hold until the issue of funding from the State is resolved.

Sidewalk Project – received 75% of allotment so we can begin partial work. Need a decision to begin Westwood Avenue / Cripplebush or Old Tappan Road section. The Council agreed to start with the Old Tappan Road section first.

Stone Point Park Basketball Courts – the contractor is moving along well with stone work and grading.

Street Paving will begin in September.

## **COUNCIL COMMITTEE REPORTS**

COUNCILMAN CIOCE – ENVIRONMENTAL / LIBRARY

The Borough received a grant award letter from Community Development for Senior Activities and ADA Bathroom at the Golf Course. Contracts need to be signed. Library is on a summer meeting schedule.

COUNCILMAN CARNAZZA – RECREATION / GOLF / HEALTH

Recreation – summer basketball has ended. Three teams out of six teams were in the championships; one team won the championship. Pee-wee flag football needs practice time on Tuesdays and Thursdays in September, October and November. CDW or Chestnut fields are the choices. Light towers will be used. The DPW Superintendent suggested Chestnut Field as the better choice. The Council agreed with the suggestion.

The Mayor called for a motion to give permission that pee-wee flag football use Chestnut Field with lights for practice on Tuesdays and Thursdays in September, October and November.

Motion to approve – Councilman Carnazza

Second – Councilwoman Haverilla

Discussion – none

Roll Call	Councilman Binaghi	Yes
	Councilman Cioce	Yes
	Councilman Carnazza	Yes
	Councilwoman Haverilla	Yes
	Councilman Gallagher	Yes

COUNCILWOMAN HAVERILLA – POLICE / SAFETY / SENIORS

The Police Department had a lightening strike. Several notes were received from residents thanking the Police Department for various reasons. Seniors will hold a Lunch and Learn on October 13th sponsored by the Local Assistance Board. A fund raiser letter will be going out to residents soon.

COUNCILMAN GALLAGHER – PLANNING / ARTS & ENTERTAINMENT / TECHNOLOGY

The Historical Committee meets tomorrow. The Borough is seeking a new Historian. Arts & Entertainment – 2016 summer concerts are coming to an end. Councilman Gallagher thanked the committee, DPW Superintendent and Borough Administrator for their assistance with the seven concerts. Technology – Verizon Node – Borough Attorney Allen Bell reported that Verizon initially proposed to place the node on an existing pole, which the Mayor & Council approved. Verizon now wants to place it on a new pole. He is waiting to hear back from Verizon. Planning Board – a special meeting was held on July 27th to discuss Master Plan review. Burgis Associates was selected to do

the Master Plan.

**COUNCILMAN BINAGHI – FIRE / DPW / FIRST AID**

The Fire Department had an explosion in the truck room due to a cascade system malfunction. The DPW is doing a fantastic job with chipping. Will be advertising for a DPW Assistant Superintendent.

**MAYOR’S COMMENTS**

Mayor Kramer reported that he attended a 90<sup>th</sup> birthday party for Jo Haight where he read a proclamation in her honor. He will be attending an upcoming 100<sup>th</sup> birthday party for Pauline “Lee” Ray and giving her a proclamation as well.

Mayor Kramer performed a wedding at Borough Hall, attended the Historical Committee meeting and most of the summer concerts. He created a committee, consisting of Councilwoman Haverilla and Councilmen Binaghi and Carnazza, to come up with guidelines for placement and location of memorial plaques. Mayor Kramer thanked Councilwoman Haverilla for a good job with the newsletter.

**ACTION ON MINUTES**

Councilman Binaghi made a motion to approve the following minutes:

- Closed Meeting, July 18, 2016
- Regular Meeting, July 18, 2016

Second – Councilwoman Haverilla

Discussion – none

Roll Call:	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes

**OLD BUSINESS - none**

**NEW BUSINESS**

**Chabad Menorah Lighting Request – Oakes Park – December 26, 2016**

Motion to approve – Councilman Binaghi

Second – Councilwoman Haverilla

Discussion – none

On voice vote, all in favor, the motion carried

**Fire Department Request – Stone Point Park**

Motion to approve – Councilman Binaghi

Second – Councilwoman Haverilla

Discussion – none

On voice vote, all in favor, the motion carried.

**PUBLIC’S OPPORTUNITY TO SPEAK**

Motion to open the meeting to the public – Councilman Binaghi

Second – Councilwoman Haverilla

Discussion – none

On voice vote, all in favor, none opposed, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilwoman Haverilla

Second – Councilman Cioce

On voice vote, all in favor, none opposed, the motion carried.

Motion to adjourn by Councilman Binaghi

Second – Councilman Gallagher

On voice vote, all in favor, none opposed, the motion carried.

Respectfully submitted,

Reviewed and approved:

Sylvia Kokowski, Recording Secretary

Jean M. Donch  
Borough Clerk

cc: Mayor and Council  
Allen Bell, Esq.

Date Approved: September 19, 2016