

**BOROUGH OF OLD TAPPAN
MAYOR AND COUNCIL REGULAR MEETING
MONDAY APRIL 18, 2016**

In compliance with the Open Public Meeting Law, notification of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilman Thomas Gallagher	Present
	Councilwoman Anna Haverilla	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk Jean M. Donch
 Borough Attorney Allen Bell

SALUTE TO THE FLAG

PRAYER – Councilman Victor Cioce

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilman Nalbandian

Discussion – None

On voice vote, all in favor, none opposed, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilman Binaghi

Second – Councilman Nalbandian

On voice vote, all in favor, none opposed, the motion carried.

CONSENT RESOLUTION

Councilman Nalbandian read the Consent Resolution

Second – Councilwoman Haverilla

Discussion – Councilman Nalbandian inquired about Amend Cash Management Plan. Councilwoman Haverilla advised that it was done before and it pertains to miscellaneous purchases.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 10)

STAFF APPOINTMENTS

Ryan Brooks – DPW Laborer

Motion to accept the Mayor’s recommendation – Councilman Binaghi

Second – Councilman Nalbandian

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Charles Batch

- Construction Code Official – 4 Year Appointment
- Building Sub Code Official – 4 Year Appointment
- Fire Official – 2 Year Appointment
- Fire Sub Code Official – 2 Year Appointment

Motion to accept the Mayor’s recommendation – Councilman Carnazza

Second – Councilman Nalbandian

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

James Hoffman – Building Sub Code Official – 4 Year Appointment

Motion to accept the Mayor’s recommendation – Councilman Carnazza

Second – Councilman Nalbandian

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

PROCLAMATIONS

Rita Smith

Mayor Kramer read the proclamation honoring Rita Smith for her volunteerism and efforts in making Old Tappan a better and grateful community thanks to her and her family.

7th & 8th Grade Old Tappan Ironmen Team

Mayor Kramer read the proclamation honoring and congratulating the coaches and players of the 7th & 8th Grade Old Tappan Ironmen Team

Under 12 Girls Travel Indoor Soccer Team

Mayor Kramer read the proclamation honoring and congratulating the coaches and players of the

Councilman Carnazza	Yes
Councilman Cioce	Yes
Councilman Gallagher	Yes
Councilwoman Haverilla	Yes
Councilman Nalbandian	Yes

Resolution of Adoption Passed (see page 25)

Mayor Kramer thanked the Council, CFO Rebecca Overgaard, Borough Administrator Patrick O'Brien and Borough Auditor Jeff Bliss for their time and effort spent on the 2016 municipal budget process.

ENGINEER'S REPORT

Borough Engineer Thomas Skrable reported as follows:

Bids for Stone Point Park – receiving bids April 28th for Stone Point Park Basketball Court

Police and DPW facilities – will be bidding publicly for the generator and transfer switch for the Police and DPW facilities

Sidewalk Bid – D & L Paving submitted a sidewalk bid last fall; project is ready to begin.

The Borough was awarded \$155,000 in DOT money for Russell Avenue improvements.

COUNCIL COMMITTEE REPORTS

COUNCILMAN CIOCE – ENVIRONMENTAL / LIBRARY

The Library rescheduled their meeting to this Wednesday, April 20th due to lack of a quorum last week. An article was forwarded to the library committee about library usage being down. The Environmental Commission meets tomorrow.

COUNCILMAN CARNAZZA – RECREATION / GOLF/ HEALTH

Recreation Commission meeting was held last week. It is expected that more proclamations will be presented for sports through the end of July. The Golf Commission met, they are doing some advertising, including a TV commercial, and have had 9 new members sign up since then. Next year discounts will be considered for college students and veterans. The Board of Health meets Wednesday.

COUNCILWOMAN HAVERILLA – POLICE / SAFETY / SENIORS

A Hands Free Cell Phone Safety Initiative was held; those who attended found it to be useful. The

Police Department purchased pedestrian crossing signs. Referred to and commented on correspondence No 6 and No 19. Seniors held a Lunch and Learn on Tuesday. The guest speaker spoke about Medicare fraud.

COUNCILMAN BINAGHI – FIRE / DPW / FIRST AID

Councilman Binaghi attended a Fire Department meeting. They will start the renovation of their meeting room. DPW – new laborer was hired. The Golf Course mechanic has resigned. First Aid Corps meets Wednesday.

COUNCILMAN GALLAGHER – PLANNING / ARTS & ENTERTAINMENT / TECHNOLOGY

Summer concerts in the park are scheduled. The Historical Committee will meet Tuesday, April 26th at 7:30 p.m. The Planning Board met last week and heard an application to build a large size home on a small piece of property. The Planning Board denied the application acting on the best interest of the Borough.

COUNCILMAN NALBANDIAN – FINANCE / EDUCATION / ADMINISTRATION

Councilman Nalbandian commented on an email pertaining to the high school referendum and budget – bids are coming in for various projects some of which are under budget.

ACTION ON MINUTES

Councilman Nalbandian made a motion to approve the following minutes:

- Closed Meeting, March 21, 2016
- Regular Meeting, March 21, 2016
- Special & Executive Meetings, April 4, 2016

Second – Councilman Carnazza

Discussion – None

Roll Call:	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

NEW BUSINESS

Ordinance 1097-16 – Amend 2016 Salary Ordinance – Resolution of Introduction

Councilman Nalbandian read the resolution.

Second – Councilwoman Haverilla

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 27)

Ordinance 1098-16 – Amend Recreation Fees – Resolution of Introduction

Councilman Carnazza read the resolution

Second – Councilwoman Haverilla

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 29)

Ordinance 1099-16 – Capital Ordinance Russell Avenue & Irving Street Improvements – Resolution of Introduction

Councilman Binaghi read the resolution

Second – Councilwoman Haverilla

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes

Councilman Cioce	Yes
Councilwoman Haverilla	Yes
Councilman Kramer	Yes
Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 31)

MAYOR'S COMMENTS

OLD BUSINESS – None

PUBLIC'S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Binaghi

Second – Councilman Nalbandian

Discussion – None

On voice vote, all in favor, none opposed, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilman Binaghi

Second – Councilman Nalbandian

On voice vote, all in favor, none opposed, the motion carried.

Motion to adjourn by Councilman Carnazza

Second – Councilman Gallagher

On voice vote, all in favor, none opposed, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council
Allen Bell, Esq.

Reviewed and approved:

Jean M. Donch
Borough Clerk

Date Approved: May 16, 2016