

**BOROUGH OF OLD TAPPAN  
MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING  
FEBRUARY 1, 2016**

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

**SPECIAL MEETING**

**MEETING CALLED TO ORDER:**            7:30 p.m.

<b>ROLL CALL:</b>	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Absent
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman Matthew Nalbandian	Present

Also Present:                            Borough Clerk Jean M. Donch  
    Borough Attorney Allen Bell

**SALUTE TO THE FLAG**

**APPOINTMENT OF COUNCILPERSON TO FILL VACANCY**

Motion to appoint Thomas Gallagher – Councilwoman Haverilla

Second – Councilman Binaghi

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

**OATH OF OFFICE ADMINISTERED TO COUNCILMAN THOMAS GALLAGHER BY MAYOR JOHN M. KRAMER**

**NOMINATION FOR COUNCIL REPRESENTATIVE TO PLANNING BOARD**

Councilman Nalbandian announced his resignation as Council Representative to the Planning Board and nominated Councilman Gallagher.

Second – Councilman Binaghi

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Not Called
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

**CONSENT RESOLUTION**

Councilman Nalbandian read the Consent Resolution

Second – Councilman Cioce

Discussion –Award Bid – Golf Course Bathroom Renovations - Councilman Nalbandian looked at the architectural plans for the bid proposal and questioned how the final dollar amount was determined. Borough Administrator O’Brien explained that the bid is being awarded to the lowest, responsible bidder on the recommendation of the Borough Architect. He will review the final figures at the request of Councilman Nalbandian.

Roll Call	Councilman Binaghi	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 6)

**NEW BUSINESS** - None

**OLD BUSINESS** - None

**PUBLIC’S OPPORTUNITY TO SPEAK**

Motion to open the meeting to the public – Councilman Cioce

Second – Councilwoman Haverilla

Discussion – None

No Public Comment

Motion to close Special Meeting to the public – Councilman Nalbandian

Second – Councilman Gallagher

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Binaghi

Second – Councilman Nalbandian

On voice vote, all in favor, the motion carried.

### **EXECUTIVE MEETING**

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### **MEETING CALLED TO ORDER**

<b>ROLL CALL:</b>	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Absent
	Councilman Victor Cioce	Present
	Councilman Thomas Gallagher	Present
	Councilwoman Haverilla	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk, Jean M. Donch  
Borough Attorney Allen Bell

### **ENGINEER'S REPORT**

Borough Engineer, Thomas Skrable reported as follows:

Thomas Skrable congratulated Councilman Gallagher on his appointment.

Bids – Police Department and DPW Generator – after advertising expect to receive bids by the first Mayor and Council meeting in March.

## **HIDDEN COURT SNOW PLOWING**

Mayor Kramer reported that after the snow storm on Saturday, he received an email from Councilman Nalbandian who reported that the street was not completely plowed. It was previously agreed that the developer would take responsibility of the street since it is not yet a street accepted by the Borough. The DPW was asked to contact an emergency plow company to plow the street. Thomas Skrable reported that he spoke with the developer and the Borough should be in a position to accept the street at the next Mayor and Council meeting.

Councilman Nalbandian commented that at the last Mayor and Council meeting, he reported that the Planning Board spoke about impervious coverage pertaining to decks and a possible amendment to the Borough ordinance. Thomas Skrable responded that a letter to the Homeowner's Associations in town addressing this matter and drainage issues was drafted by himself and the Planning Board attorney. A copy will be provided to the Mayor and Council for their review.

Councilman Carnazza arrived at approximately 7:45 p.m.

## **COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE**

### **COUNCILMAN CIOCE – ENVIRONMENTAL / LIBRARY**

The Library Board will meet on the 2<sup>nd</sup> Wednesday each month in 2016. They recently made a donation to the Seeing Eye Dog Foundation from money collected at their front desk. Donations to the library supplement book, budget and programs. They recently updated the library patron list. Environmental Commission – David Keil was nominated Chairperson and Melanie Rie Vice-Chairperson. A Community Garden at the old Police Department building, which is now the Senior Center, was discussed. A plan will be put together and submitted. Clean Ocean Action program to earn accreditation – submittals accepted May 1 or November 1.

### **COUNCILMAN CARNAZZA – RECREATION / GOLF/ HEALTH**

Recreation Commission meets next Tuesday. Golf Commission changed their meeting date from Thursday to Wednesday. The Board of Health meets the third Wednesday of the month.

### **COUNCILWOMAN HAVERILLA – POLICE / SAFETY / SENIORS**

Senior Advisory Committee – scheduled Lunch and Learns for April 13, October 12 and June 8. Their annual Holiday Party is scheduled for December 7. Social Services is planning an international lunch for seniors. The Police Department is doing a fantastic job keeping the town safe.

### **COUNCILMAN BINAGHI – FIRE / DPW / FIRST AID**

Fire Department – held a drill last month; an instructor will conduct a drill on car fires. The Fire Department is awaiting delivery of their ladder truck. The DPW is doing a great job. The position of DPW Superintendent has been posted. The First Aid Corps set up a interdepartmental website for their own use.

**COUNCILMAN GALLAGHER – EDUCATION / ARTS & ENTERTAINMENT / TECHNOLOGY**

Councilman Gallagher announced that he has been a member of the Planning Board for a few years. They held their reorganization meeting. Mr. Weidmann was elected Chairman for 2016; he does a good job. Pertaining to Social Media he will reach out and get involved with committees. Councilwoman Haverilla added that Arts & Entertainment have their concerts scheduled for this year.

**COUNCILMAN NALBANDIAN – FINANCE / PLANNING / ADMINISTRATION**

Budget meetings are going well. Councilman Nalbandian is the new liaison for the Board of Education. Some towns have set up a tour of the facility with the Board of Education Administrator. This Wednesday Councilwoman Haverilla and Councilman Nalbandian will attend a tour of the facility as well and will report back on their findings.

**MAYORS COMMENTS**

The Board of Health will hold their rabies clinic on Saturday, February 6<sup>th</sup> at the DPW. Mayor Kramer commented on the recent snow storm and how it was handled so well by Old Tappan’s DPW and County offices.

Motion to adjourn – Councilman Carnazza

Second – Councilman Cioce

On voice vote, all in favor, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council  
Allen Bell, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: February 16, 2016