

**BOROUGH OF OLD TAPPAN
MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING
DECEMBER 7, 2015**

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

SPECIAL MEETING

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman John Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present	Borough Attorney Allen Bell
	Borough Clerk Jean M. Donch

SALUTE TO THE FLAG

CONSENT RESOLUTION

Councilwoman Haverilla read the Consent Resolution

Second – Councilman Kramer

Discussion – Councilman Nalbandian voted “no” on Endorsement of Housing Element & Fair Share Plan.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 7)

ACTION ON MINUTES

Councilwoman Haverilla made a motion to approve the following minutes:

- Closed Meeting, November 16, 2015
- Regular Meeting, November 16, 2015

Second – Councilman Cioce

Discussion – None

Roll Call:	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

NEW BUSINESS

Ordinance 1090-15 – Amend Sidewalk Improvement Trust Fund Contribution – Resolution of Introduction

Councilman Nalbandian read the resolution

Second – Councilwoman Haverilla

Discussion – None

Roll Call	Councilman Binaghi	No
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 20)

Ordinance 1091-15 – Amend Golf Course Fees – Resolution of Introduction

Councilman Cioce read the resolution

Second – Councilwoman Haverilla

Discussion – Councilman Binaghi asked what the amended fees are. Councilman Cioce responded that the fees were increased by \$25.00 across the board.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 22)

Ordinance 1092-15 – Amend Sign Ordinance – Resolution of Introduction

Councilman Nalbandian read the resolution

Second – Councilwoman Haverilla

Discussion – Councilman Kramer commented on the requirement of an application and his disagreement with charging a \$10.00 fee for large signs. Councilman Nalbandian stated that it helps enforce sign removal. Councilman Carnazza stated that it helps control where, when and how signs are placed. Councilman Cioce commented that it will help control placement of large signs.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 24)

OLD BUSINESS - None

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilman Binaghi

Discussion – None

Councilman Nalbandian, 3 Hidden Court, stepped down from the dais and represented himself as a tax paying resident of Old Tappan. His issue is why the Brennan Subdivision has been allowed to go on so long and why no action has been taken to complete the

project. While some things are being finished, the street is not paved. Borough Engineer Thomas Skrable commented that the weather conditions needed for paving may not be right or the contractor hired to do the paving may not have the heat equipment that is required. Borough Attorney Allen Bell advised that he had a discussion recently with the developer's attorney. He told him that the weather is proper to pave and residents are threatening.

After an extensive discussion the following steps were recommended:

- Call in the letter of credit
- Make it work immediately
- Hold the funds
- Hire an on call independent contractor for curb to curb emergency maintenance.

Motion – Councilman Binaghi

Second – Councilwoman Haverilla

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes

Councilman Nalbandian returned to the dais.

Motion to close Special Meeting to the public – Councilman Binaghi

Second – Councilman Cioce

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Carnazza

Second – Councilman Binaghi

On voice vote, all in favor, the motion carried.

EXECUTIVE MEETING

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MEETING CALLED TO ORDER

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Attorney Allen Bell
Borough Clerk Jean M. Donch

ENGINEER’S REPORT

Borough Engineer, Thomas Skrable reported as follows:

2015 Road Program – work completed last month under budget.

Sidewalks – Phase 5 and 6 – Bids were received last month.

Curbing Relocation & Installation Request – 19 Birchwood Road

Thomas Skrable advised that a road opening permit is required. Since Birchwood Road was recently paved, Mayor and Council approval is needed to proceed. A brief discussion ensued; it was suggested that the request be put off until the spring. Thomas Skrable will speak with the resident.

COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE

COUNCILMAN KRAMER – POLICE / SAFETY / SENIORS

Senior Holiday Luncheon will be held Thursday, December 10th at noon. Utility work will begin at the west end of Old Tappan Road soon. For approximately 6 – 8 months you will only be able to make a right turn onto Rivervale Road off of Old Tappan Road. The Police Chief received a letter from a senior resident commending 2 officers who helped her. The Police Committee is working on a Memo of Understanding with the Police Department to allow for 12 hour shifts.

Councilman Kramer received a call from the Norwood Mayor stating that he spoke with the Northvale and Harrington Park Mayors. They would like to put together a program to honor the sports teams who won state championships this year at the Northern Valley Old Tappan High School sometime in January.

Councilman Carnazza advised that he spoke with representatives about the girl's volleyball team, soccer and football teams. He suggested having proclamations distributed at a special meeting of the Mayor and Council on December 21st for the 3 teams and let the other towns know this is what we are planning.

COUNCILMAN CARNAZZA– RECREATION /ARTS & ENTERTAINMENT / TECHNOLOGY

The tree lighting ceremony held this evening was well attended and successful.

COUNCILMAN CIOCE – GOLF / HEALTH / HISTORICAL / LIBRARY

Leaf cleanup at the Golf Course ends tomorrow. Some maintenance work is being done. Renovations to the Golf Course bathrooms was approved earlier tonight. The library gained access to a free Keurig coffee machine and will offer coffee and tea to visitors. The Board of Health meeting has been cancelled for this month. Rabies Clinic will be held on February 6th.

COUNCILMAN BINAGHI – FIRE / DPW

The Fire Department held their final drill for the year this evening. The DPW will make one more leaf pickup. They are getting their snow equipment machines ready for the season.

COUNCILWOMAN HAVERILLA – FINANCE / FIRST AID / EDUCATION

The First Aid Corps held their Installation Dinner. Officers were appointed.

MAYOR'S COMMENT

Mayor Polce congratulated Old Tappan for a well attended Christmas Tree Lighting Ceremony held this evening. Everyone, especially the children, enjoyed it.

Motion to adjourn – Councilman Binaghi

Second – Councilman Cioce

On voice vote, all in favor, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: January 3, 2016