

**BOROUGH OF OLD TAPPAN
MAYOR AND COUNCIL REGULAR MEETING
MONDAY, NOVEMBER 16, 2015**

In compliance with the Open Public Meeting Law, notification of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Absent
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Anna Haverilla	Present
	Councilman John Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk Jean M. Donch
 Borough Attorney Allen Bell

SALUTE TO THE FLAG

PRAYER – Councilman Guy Carnazza

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilman Cioce

Discussion – None

On voice vote, all in favor, none opposed, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilman Nalbandian

Second – Councilman Kramer

On voice vote, all in favor, none opposed, the motion carried.

CONSENT RESOLUTION

Councilwoman Haverilla read the Consent Resolution

Second – Councilman Nalbandian

Discussion – None

Roll Call:	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 7)

ACTION ON MINUTES

Councilwoman Haverilla made a motion to approve the following minutes:

- Closed Meeting, October 19, 2015
- Regular Meeting, October 19, 2015
- Special & Executive Meetings, November 2, 2015

Second – Councilman Cioce

Discussion – Councilman Nalbandian abstained on the Special & Executive Meetings, November 2, 2015.

Roll Call:	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Abstain

NEW BUSINESS

65 Maple Avenue Easement Request

Borough Attorney Allen Bell explained that the resident at 65 Maple Avenue had the water line to his house break and he would like to now bring water service in through a Borough parcel instead of through his neighbor's property as he currently has. A map was provided by the resident but the

width of the easement needs to be clarified by the Borough Engineer. The Borough Administrator added that a street opening permit is required if approved. Allen Bell recommended a motion and vote by the Mayor and Council this evening to authorize the encroachment, street opening permit and signature of appropriate documents by the Mayor and Borough Clerk. A resolution formalizing the encroachment agreement will appear on the December 7, 2015 Mayor and Council meeting agenda.

Motion to authorize the encroachment, street opening permit and signature of appropriate documents by the Mayor and Borough Clerk. – Councilwoman Haverilla

Second – Councilman Carnazza

Discussion – Councilman Kramer asked that the street opening be saw cut.

Roll Call	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

COUNCIL COMMITTEE REPORTS

COUNCILMAN KRAMER – POLICE / SAFETY / SENIORS

The Alliance Committee ran a program last Thursday evening geared for the parents of 7th and 8th grades. The program was based on alcohol and drug abuse and was presented by Sgt. Tracy and Chief Shine. Police Department – 12 hour shift program is being reviewed. Senior Holiday party will be held on December 10th. Councilman Kramer attended the Veterans Memorial Service. He complimented the DPW on the placement of new light posts around the Borough Hall building.

COUNCILMAN NALBANDIAN – PLANNING / GRANTS / ENVIRONMENTAL

The Environmental Commission meets tomorrow. Planning Board – a “D” variance was heard.

COUNCILMAN CARNAZZA – RECREATION / ARTS & ENTERTAINMENT/ TECHNOLOGY

Councilman Carnazza attended the Recreation Commission meeting last week. The Haunted House was a big topic of discussion. He thanked all the volunteers present this evening for their help and support with the successful event.

COUNCILMAN CIOCE – GOLF / HEALTH / HISTORICAL / LIBRARY

The Par Bar & Grill at the Old Tappan Golf Course has prime rib night on Thursdays. It is still a good season for golf with the weather holding up nicely. Membership rates are under discussion. Councilman Cioce referred to and commented on correspondence number 12. He attended the library

meeting; they are discussing their budget.

COUNCILWOMAN HAVERILLA – FINANCE / FIRST AID / EDUCATION

The First Aid Corps has elections coming up at their next meeting.

CERTIFICATES OF APPRECIATION – HAUNTED HOUSE

Mayor Polce commented that the Haunted House was phenomenal and thanked everyone involved. He read each name on the certificates of appreciation.

OLD BUSINESS

Amend Sign Ordinance

Tabled to the December 7, 2015 meeting where it will be introduced again.

Amend Sidewalk Contributions Ordinance

Councilwoman Haverilla reviewed some changes that were made to the ordinance. A permit will be required. The violation section of the ordinance will be enforced by the police department and the zoning officer. The amended ordinance will be introduced at the December 7, 2015 meeting.

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilwoman Haverilla

Discussion – None

On voice vote, all in favor, none opposed, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilman Nalbandian

Second – Councilman Cioce

On voice vote, all in favor, none opposed, the motion carried.

Motion to adjourn by Councilman Carnazza

Second – Councilman Nalbandian

On voice vote, all in favor, none opposed, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council
Allen Bell, Esq.

Reviewed and approved:

Jean M. Donch
Borough Clerk

Date Approved: December 7, 2015