

**BOROUGH OF OLD TAPPAN
MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING
SEPTEMBER 8, 2015**

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

SPECIAL MEETING

MEETING CALLED TO ORDER: 7:45 p.m.

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman John Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk Jean M. Donch
 Borough Attorney Allen Bell

SALUTE TO THE FLAG

PUBLIC HEARING

Ordinance 1085-15 – Capital Ordinance – Stone Point Park Basketball Courts – Resolution of Adoption

Councilman Carnazza described the ordinance and then made a motion to open the meeting to the public.

Second – Councilman Binaghi

Discussion - None

On voice vote, all in favor, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilman Binaghi

Second – Councilman Nalbandian

Discussion – None

On voice vote, all in favor, the motion carried.

Councilman Carnazza read the resolution.

Resolution of Adoption passed (see page 9)

CONSENT RESOLUTION

Councilwoman Haverilla read the Consent Resolution

Second – Councilman Kramer

Discussion – Councilman Nalbandian abstained on Refund 2015 Tax Overpayments and Refund 2015 Tax Overpayments – County Board Judgements

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Adoption passed (see page 10)

RESOLUTION

Advertise HGAC Cooperative Notice of Intent – Generator

Councilman Kramer read the resolution

Second – Councilman Nalbandian

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Adoption Passed (see page 32)

NEW BUSINESS

Ordinance 1086-15 – Amend 2015 Salary Ordinance – DPW – Resolution of Introduction

Councilman Binaghi read the resolution

Second – Councilman Kramer

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 34)

Ordinance 1087-15 – Amend 2015 Salary Ordinance – Police – Resolution of Introduction

Councilman Kramer read the resolution

Second – Councilwoman Haverilla

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 36)

OLD BUSINESS

None

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilman Binaghi

Discussion – None

No Public Comment

Motion to close Special Meeting to the public – Councilman Nalbandian

Second – Councilman Binaghi

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Binaghi

Second – Councilman Nalbandian

On voice vote, all in favor, the motion carried.

EXECUTIVE MEETING

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

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MEETING CALLED TO ORDER

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present:	Borough Clerk, Jean M. Donch
	Borough Attorney Allen Bell

ENGINEER'S REPORT

Borough Engineer, Thomas Skrable reported as follows:

4 Sherwood Court Fence/Easement – the residents want to install a fence but there is a utility easement on the property. The fence will cross the easement. The Borough needs to maintain their rights without the obligation to repair the fence if needed. Allen Bell reported that the Borough passed an execution of encroachment agreement for enforcement at the last meeting for a similar situation. The matter will be placed on the next agenda of the Mayor and Council for clarification of details.

56 Ogle Road – new home being built. The overhead utilities are on the other side of the street. The homeowner wants to place a pole on his side of the street. This request is a homeowner expense. The Council had questions and asked for more detailed information. The Borough Engineer will research the request further.

72 DeWolf Road – new house to be built. The sidewalk ordinance does not allow contribution to the sidewalk fund automatically on certain streets. The approval to build the house requires the homeowner to build a sidewalk or come before the Mayor and Council and ask for a waiver which will require them to contribute to the fund. Mr. Skrable advised that the homeowner will be requesting to be placed on the agenda to discuss the matter.

Generator – this evening the Mayor and Council passed a resolution for a national contract which will allow the Borough to purchase a generator for the Police Department and DPW. Discussion ensued. The Council agreed to go out to bid for installation of the generator prior to purchase.

COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE

COUNCILMAN KRAMER – POLICE / SAFETY / SENIORS

Seniors – Lunch and Learn will be held this Thursday. Guest speaker will discuss Medicare fraud. Advisory Committee will meet on September 17th. Councilman Kramer reported that a tenant questioned him about assigning parking spaces for a pharmacy and a dentist office. Allen Bell explained Title 39 and its use but added that the landlord should enforce the issue as a private matter.

COUNCILMAN NALBANDIAN – PLANNING / GRANTS / ENVIRONMENTAL

Planning Board – a ‘D’ variance application was approved for a side yard, front yard and floor area ratio. Another ‘D’ variance application is scheduled to be heard at this month’s meeting.

COUNCILMAN CARNAZZA– RECREATION /ARTS & ENTERTAINMENT / TECHNOLOGY

Recreation Field Usage – Fee Waiver – Councilman Carnazza explained that members of the Recreation Commission want to waive the field use fee for outside organizations or change the Borough ordinance. Currently the fee is \$250.00 for a 3 month period.

Councilman Carnazza explained the position of the Recreation Commission and why they are making the request. After discussion a motion was made by Councilwoman Haverilla, seconded by Councilman Nalbandian to leave the Borough Ordinance pertaining to fees as it is; on voice vote, all in favor, the motion carried.

COUNCILMAN CIOCE – GOLF / HEALTH / HISTORICAL / LIBRARY

No Report

COUNCILMAN BINAGHI – FIRE / DPW

The Fire Department Convention will be held in Wildwood, NJ. Fire Prevention week is held in October. The DPW is doing an excellent job in town.

COUNCILWOMAN HAVERILLA – FINANCE / FIRST AID / EDUCATION

Community Development funding for the Golf Course ADA bathroom renovation was awarded. A letter was received complimenting our Deputy Tax Collector. The concert series have finished; it was a great season and well attended. The concert series is put together by donations and at no cost to the Borough. Old Tappan schools have 3 vacant positions on the Board of Education. The High School has 4 people running for seats. They have a new Superintendent. Councilwoman Haverilla attended a meeting where the school may consider introducing a new referendum.

Motion to adjourn – Councilman Carnazza

Second – Councilman Cioce

On voice vote, all in favor, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council
Allen Bell, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: September 21, 2015