

**BOROUGH OF OLD TAPPAN
MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING
OCTOBER 6, 2014**

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

SPECIAL MEETING

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman John Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk Jean M. Donch
 Borough Attorney Allen Bell

RESOLUTION

Park Bench Donation – Girl Scout Troop 179

Councilwoman Haverilla read the resolution

Second – Councilman Cioce

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 8)

CONSENT RESOLUTION

Councilman Binaghi read the Consent Resolution

Second – Councilwoman Haverilla

Discussion – Councilman Nalbandian questioned the Release Performance Bond – English Paving Company, Inc. He commented on the release of funds to developers when there may still be work to be done.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 9)

OLD BUSINESS

None

NEW BUSINESS

Ordinance 1075-14 – Amend Golf Course Fees – Resolution of Introduction

Councilman Binaghi read the resolution

Second – Councilman Kramer

Discussion – Councilman Kramer asked how Ordinance 1075-14 compares with existing rates. Councilman Binaghi responded that all fees have been increased by \$50.00 except for juniors. A credit card convenience fee of 2.5% has been added.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction passed (see page 19)

Best Practices Checklist

Councilman Nalbandian reported that a Best Practices worksheet has been reviewed as to what percent of State Aid it provides. The Borough is in the 100% category for receiving all that State Aid allows thanks to the CFO, Borough Administrator and staff.

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Cioce

Second – Councilman Binaghi

Discussion – None

No Public Comment

Motion to close Special Meeting to the public – Councilman Cioce

Second – Councilman Nalbandian

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Carnazza

Second – Councilman Nalbandian

On voice vote, all in favor, the motion carried.

EXECUTIVE MEETING

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

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MEETING CALLED TO ORDER

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk, Jean M. Donch
Borough Attorney Allen Bell

ENGINEER'S REPORT

Borough Engineer, Thomas Skrable reported as follows:

Sidewalk Project – complete – some punch list items remain, final contract payment has been held.

Paving Project – Arrowhead Road, Haring Drive and Cripplebush Road are done. The project went well.

Councilman Kramer had some items to discuss with the Borough Engineer:

Generator Grant – Thomas Skrable reported that all information for completing the grant application has been received.

Traffic Light – Orangeburg and Old Tappan Roads – Councilman Kramer reported that a letter was received from the County stating that they are supportive of a traffic signal installation at this location. He stated that we need to enter into a shared service agreement with the County and obtain a boundary and topographical survey. The Mayor and Council agreed to both requests.

Natural Gas Installation Request – 7 Wilbur Road

Todd Cassetta advised that he and his wife would like to install natural gas in their home. The gas company is asking that the town mark out Wilber Road's boundaries. Right now it is a paper street. The gas company is seeking town approval. They would need to install 300 ft. of pipe line. Thomas Skrable stated that the Borough needs to allow the gas company to use the Borough's right of way. The Mayor and Council agreed to provide a letter of approval to the gas company.

COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE

COUNCILMAN NALBANDIAN – FINANCE / FIRE / HEALTH / LIBRARY

The Flu Clinic will be held on October 16 at the Firehouse. The drain grate at the library that was making a lot of noise when cars passed over it has been fixed. A swing gate was installed to prevent thru traffic into the parking lot. A date will be determined to honor Marjorie Weissman for her donation to the library children's area. The Fire Department meets next week. The idea of a watering station at Oakes Park has been rescinded due to maintenance costs.

COUNCILMAN KRAMER – POLICE / HISTORICAL / SENIORS

Old Tappan police officers have been assisting Westwood at intersections due to heavy construction in the town. Old Tappan is being reimbursed for this service. Officer Jason Rothenberger received his Bachelor of Arts Degree. The Senior Advisory Lunch and Learn will be held on Thursday. Councilman Kramer will meet with the Senior Advisory Committee council liaisons to establish rules and procedures for use of the new Senior Center. Rockland Electric will be conducting a tree trimming program along Borough right-of-ways; residents will be notified. Alliance Committee – Fright Night will be held on October 30.

COUNCILMAN CARNAZZA - RECREATION / DPW / SAFETY

The DPW are doing a good job. Recreation Commission held a meeting on September 25th seeking volunteers members for the newly established baseball and softball boards. A follow up meeting will be scheduled.

COUNCILWOMAN HAVERILLA - FIRST AID / EDUCATION / GRANTS

The Local Assistance Board will be sending out request for donation letters. Fire Prevention night will be held tomorrow. The First Aid Corps will be open for visitors.

COUNCILMAN CIOCE – PLANNING / ENVIRONMENTAL / BUILDING

Councilman Cioce reported that schools will be visited for Fire Prevention. He asked the DPW Superintendent, Artie Lake, about placement of the Borough Sustainable New Jersey signs. Artie Lake responded that two were placed in front of the Borough Hall and one at Bonnabel Park. Paper Shredding Day will be held on October 18th. A movie at the library, “Food, Inc”, will be shown on October 16th. The Earth Fair will be held at Stone Point Park on April 25, 2015.

COUNCILMAN BINAGHI – GOLF / EDUCATION / GRANTS / ARTS & ENTERTAINMENT

The Golf Commission met on Thursday, all members agreed to the new rates. Members are offered to play golf for the remainder of the year if they pay 10% of next years membership. The concession business is going along fine. A new roof will be installed on the club house in November. There has been good attendance by members at the meetings. CDW School has a new principal. A new school superintendent has been hired.

Motion to adjourn – Councilman Cioce

Second – Councilman Carnazza

On voice vote, all in favor, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council
Allen Bell, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: October 20, 2014