

**BOROUGH OF OLD TAPPAN
MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING
December 2, 2013**

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

SPECIAL MEETING

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman John Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk Jean M. Donch
 Borough Attorney Allen Bell
 Borough Engineer Thomas Skrable

PUBLIC HEARINGS

Ordinance 1061-13 – Amend Recreation Fees – Resolution of Adoption

Councilman Carnazza described the ordinance and then made a motion to open the meeting to the public.

Second – Councilman Cioce

Discussion - None

On voice vote, all in favor, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilman Binaghi

Second – Councilman Cioce

Discussion – None

On voice vote, all in favor, the motion carried.

Councilman Carnazza read the resolution.

Resolution of Adoption passed (see page 10)

Ordinance 1062-13 – Amend Golf Course Fees – Resolution of Adoption

Councilman Binaghi described the ordinance and then made a motion to open the meeting to the public.

Second – Councilman Nalbandian

Discussion - None

On voice vote, all in favor, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilman Kramer

Second – Councilwoman Haverilla

Discussion – None

On voice vote, all in favor, the motion carried.

Councilman Binaghi read the resolution.

Resolution of Adoption passed (see page 12)

RESOLUTION

Fire Service Grant Application – Shared Services Radio System

Councilman Nalbandian explained that the Pascaack Valley Fire Association had filed the application to apply for a Fire Service Grant. The Old Tappan Fire Chief added that the Fire Department is looking to improve their radio system. He stated that according to the committee he formed Old Tappan has a good chance to obtain the grant.

Councilman Nalbandian read the resolution

Second – Councilwoman Haverilla

Discussion – None

Resolution of Adoption Passed (see page 13)

CONSENT RESOLUTION

Councilman Cioce read the Consent Resolution

Second – Councilwoman Haverilla

Discussion – Councilman Binaghi abstained on Claims and Payroll

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Adoption Passed (see page 14)

NEW BUSINESS

Ordinance 1063-13 – Amend Brush, Grass & Weeds Code – Resolution of Introduction

Councilman Cioce read the resolution

Second – Councilwoman Haverilla

Discussion – Councilman Nalbandian asked for clarification of what was being amended. Allen Bell responded that it sets a standard and allows for the Code Official to make a written notice of the conditions complained of to the property owner.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 31)

Ordinance 1064-13 – Amend Zoning Code – Resolution of Introduction

Councilman Cioce read the resolution

Second – Councilwoman Haverilla

Discussion – Councilman Nalbandian asked for clarification of what was being amended. Borough Engineer Thomas Skrable responded mostly all impervious surfaces. Councilwoman Haverilla added that the ordinance pertains to garages, fences, and stationary generators. The UCC Code was added. Discussion ensued on the applicant having to present a survey or plot plan for a fence replacement. It was determined that a sketch will also be accepted. Discussion ensued on various areas of the ordinance for clarification purposes.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 33)

Ordinance 1065-13 – Amend Zoning Code – Temporary Storage Containers & Dumpsters – Resolution of Introduction

Councilman Cioce read the resolution

Second – Councilwoman Haverilla

Discussion – Councilman Cioce commented on 2 sections of the ordinance. Brief discussion ensued. It was agreed that section (h.) under (C Regulations) be removed.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution of Introduction Passed (see page 35)

OLD BUSINESS - None

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Cioce

Second – Councilman Nalbandian

Discussion – None

Motion to close Special Meeting to the public – Councilman Nalbandian

Second – Councilman Binaghi

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Carnazza

Second – Councilman Binaghi

On voice vote, all in favor, the motion carried.

EXECUTIVE MEETING

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MEETING CALLED TO ORDER

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present:	Borough Clerk Jean M. Donch
	Borough Attorney Allen Bell
	Borough Engineer Thomas Skrable

ENGINEER’S REPORT

Borough Engineer, Thomas Skrable reported as follows:

Sidewalk Project – the NJDOT approved the award of the Sidewalk Bid for Phases 4 and 5. Funds will be forthcoming.

Meridian will be in Borough Hall tomorrow to perform solar repairs.

COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE

COUNCILWOMAN HAVERILLA - FIRST AID / EDUCATION / GRANTS

Councilwoman Haverilla attended a First Aid Corps meeting. They are trying to make it more appealing for juniors to join the First Aid Corps in an attempt to sign up as many juniors as they can. They will attend the Senior Luncheon to hand out a file "Light of Life" and will explain what it is. Their Installation Dinner will be held on December 7th.

She suggested advertising in the Borough's newsletter vacant spots on various commissions and committees and the requirements. Councilwoman Haverilla attended the League of Municipalities Conference. While there she attended seminars on websites and social media.

COUNCILMAN CARNAZZA - RECREATION / DPW / SAFETY

DPW – will conduct their last leaf collection soon. They are currently decorating outside the Borough Hall for the holidays. Recreation – 287 kids have signed up for basketball and 251 for soccer.

COUNCILMAN KRAMER – POLICE / HISTORICAL / SENIORS

Police – from December 6th through January 2nd a statewide DWI Enforcement Program will be in progress. A grant will cover police overtime for this program. Police Chief Shine received a letter of request from Officer Reilly to attend a school program. The Mayor and Council were okay with the request. The Senior Luncheon will be held on December 4th. The punch list is being reviewed with the contractor of the new Senior Center.

COUNCILMAN NALBANDIAN - – FINANCE / FIRE / HEALTH / LIBRARY

No Report

COUNCILMAN BINAGHI – GOLF / EDUCATION / GRANTS / ARTS & ENTERTAINMENT

The Board of Education is still contemplating drug testing at the High School. Councilman Binaghi suggested attending one of their meetings to become educated on the topic. Golf Commission – there will be no rate increases for 2014. The new concessionaire takes over the business effective January, 2014.

COUNCILMAN CIOCE – PLANNING / ENVIRONMENTAL / BUILDING

At the Environmental Commission meeting discussion was held pertaining to tree replacement for property in town. A presentation will be planned at the library for March, 2014 on Indoor Air Pollution for 4th graders.

Motion to adjourn – Councilman Binaghi

Second – Councilman Nalbandian

On voice vote, all in favor, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council
Allen Bell, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: January 6, 2014