

**BOROUGH OF OLD TAPPAN**  
**MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING**  
**March 5, 2012**

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

**SPECIAL MEETING**

**MEETING CALLED TO ORDER:**            7:30 p.m.

<b>ROLL CALL:</b>	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Absent
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman John Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present:                    Borough Clerk, Jean M. Donch  
   Borough Attorney, Allen Bell

**APPOINTMENT**

Aniello Forcellati – Social & Cultural Affairs Committee – Unexpired 3 Year Term Ends 12/31/13

Motion to accept the Mayor’s recommendation – Councilman Carnazza

Second – Councilman Cioce

Discussion – None

Roll Call	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

**CONSENT RESOLUTION.**

Councilman Carnazza read the consent resolution

Second – Councilman Kramer

Discussion – None

Consent Resolution Adopted (see page ).

**APPOINTMENT OF POLICE SERGEANT**

Mayor Polce administered the Oath of Office to Police Sergeant Timothy Jeffas

**NEW BUSINESS**

Ordinance 1043-12 – Exceed Municipal Budget Appropriations Limits & Establish a Cap Bank – Resolution of Introduction

Councilman Nalbandian read the resolution

Second – Councilman Cioce

Discussion – None

Resolution of Introduction Adopted (see page )

Ordinance 1044-12 – 2012 Salary Ordinance – Resolution of Introduction

Councilman Nalbandian read the resolution

Second – Councilwoman Haverilla

Discussion – None

Resolution of Introduction Adopted (see page )

**RESOLUTIONS**

Confirm Appointment of Police Sergeant Jeffas

Councilman Kramer read the resolution

Second – Councilwoman Haverilla

Discussion – None

Roll Call	Councilman Carnazza	Yes
	Councilman Cioce	Yes

Councilwoman Haverilla	Yes
Councilman Kramer	Yes
Councilman Nalbandian	Yes

## 2012 Municipal Budget Introduction

Councilman Nalbandian read the resolution

Second – Councilwoman Haverilla

Discussion – Mayor Polce commended the Council, Borough Administrator, Chief Financial Officer and all Department Heads for their time and effort during the budget process.

Roll Call	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

**OLD BUSINESS - None**

## **PUBLIC’S OPPORTUNITY TO SPEAK**

Motion to open the meeting to the public – Councilman Cioce

Second – Councilman Nalbandian

Discussion – None

No Public Comment

Motion to close Special Meeting to the public – Councilman Cioce

Second – Councilwoman Haverilla

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Cioce

Second – Councilman Nalbandian

On voice vote, all in favor, the motion carried.

## EXECUTIVE MEETING

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### **MEETING CALLED TO ORDER**

<b>ROLL CALL:</b>	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Absent
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk, Jean M. Donch  
Borough Attorney Allen Bell

### **ENGINEER'S REPORT**

Borough Engineer, Thomas Skrable reported as follows:

Solar Energy Project – New Jersey Clean Energy approved Phase I and Phase II. The Borough should receive grant funds within 60 – 90 days.

Generator – Meridian – did not apply for permits at Borough level yet, will follow up.

Tax maps have been revised with the assistance of the Tax Assessor.

Sidewalk Project – punch list items will be done this Spring.

2012 Road Re-Paving Program – reviewed list of streets with the Borough Administrator and DPW Superintendent. \$175,000 has been estimated for road re-paving.

### **COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE**

#### **COUNCILMAN NALBANDIAN – FINANCE / FIRE / HEALTH / LIBRARY**

The library approved their new budget. They have some capital improvements. The rear section of the parking lot needs to be re-paved. There are numerous vehicles from the high school coming through the parking lot. The Police Chief will be notified of this.

COUNCILWOMAN HAVERILLA – FIRST AID / EDUCATION / GRANTS

Elections for the High School and Elementary/Middle Schools will be held in November not in April.

Local Assistance Board – Donated funds discussed.

COUNCILMAN KRAMER – POLICE / HISTORICAL / SENIORS

Senior Advisory Committee – Lunch & Learn is scheduled for Thursday at the Fire House. Line dancing is scheduled on the second and third Thursday of each month beginning on April 12<sup>th</sup>. Councilman Kramer thanked Councilman Nalbandian and Councilwoman Haverilla for their assistance with the Police Sergeant appointment. Officer Weaver would like to pursue her Masters Degree at an accredited college. The Council approved this. Police Chief Shine has six candidates for hire. A meeting will be set up with the Police Committee. Community Block Grant money received in 2011 to be used towards the old police headquarters building for a Senior Center. Councilman Kramer asked if the Council wanted to consider holding off on use of the building as a Senior Center and use it as a Dispatch Center location. The intention for the use of the funds for a Senior Center began in 2010. With that in mind the Mayor and Council decided to keep the original idea in place and to utilize the building as a Senior Center.

COUNCILMAN CIOCE – PLANNING / ENVIRONMENTAL / BUILDING

The Green Team met. The potential of additional points for Sustainable New Jersey would come from school interventions. A representative from the school system will be invited to their March meeting.

COUNCILMAN CARNAZZA – RECREATION / DPW / SAFETY

The DPW began clean up of the parks and fields. Clay for the fields at Stone Point Park was delivered. Opening Day of baseball should be on schedule. The DPW and Golf Course are transferring some equipment with each other. The DPW has a better vehicle for Golf Course use.

“Save the Date”:

Court of Honor (Eagle Scouts, Boy Scouts and Girl Scouts) April 28<sup>th</sup>

Michael Laviola Foundation Fundraiser – June 16<sup>th</sup>

Motion to adjourn – Councilman Cioce

Second – Councilman Kramer

Roll Call -	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes

Councilman Kramer	Yes
Councilman Nalbandian	Yes

Respectfully submitted,  
Sylvia Kokowski, Recording Secretary

cc: Mayor and Council  
Allen Bell, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: March 19, 2012