

BOROUGH OF OLD TAPPAN
MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING
February 6, 2012

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

SPECIAL MEETING

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman John Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk, Jean M. Donch
 Borough Attorney, Allen Bell

PUBLIC HEARING

Ordinance 1041-11 – Establish Meeting Attendance Policy – Resolution of Adoption

Councilman Nalbandian described the ordinance and made a motion to open the meeting to the public.

Second – Councilwoman Haverilla

No Public Comment

Motion to close the meeting to the public – Councilman Cioce

Second – Councilman Kramer

Discussion – None

On voice vote, all in favor, the motion carried.

Councilman Nalbandian read the resolution

Resolution of Adoption Passed (see page 8)

CONSENT RESOLUTION.

Councilman Carnazza read the consent resolution

Second – Councilwoman Haverilla

Discussion – Councilman Kramer asked to pull Award Contract – Risk Management Consultant from Consent Agenda for discussion. Councilman Binaghi and Councilman Cioce abstained on Certification of LOSAP Lists.

Consent Resolution Adopted (see page 9).

Award Contract - Risk Management Consultant

Councilman Kramer advised that when the committee met to discuss the contract it was noted that the successful bidder’s letter requested a 3 year contract. The committee suggested that the contract be for 1 year with a 90 day opt out clause. Borough Administrator O’Brien confirmed that the contract for a Risk Management Consultant is a 1 year contract.

Councilman Carnazza read the resolution

Second – Councilwoman Haverilla

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 20)

NEW BUSINESS – None

OLD BUSINESS - None

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Binaghi

Second – Councilwoman Haverilla

Discussion – None

No Public Comment

Motion to close Special Meeting to the public – Councilman Cioce

Second – Councilman Nalbandian

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Binaghi

Second – Councilman Nalbandian

On voice vote, all in favor, the motion carried.

EXECUTIVE MEETING

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MEETING CALLED TO ORDER

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk, Jean M. Donch
Borough Attorney, Allen Bell

ENGINEER’S REPORT

Borough Engineer, Thomas Skrable reported as follows:

Thomas Skrable reported that he received an email from New Jersey Clean Energy pertaining to reimbursement for the Solar Project. They will render a decision by the end of this week.

Councilman Binaghi asked for an update on the Brennan sub-division. Thomas Skrable advised that a complaint was received and a stop work order has been issued. They will need to appear before the Planning Board with an amended application. The removal of 30 trees needs to be discussed with the Environmental Commission. A Borough Tree Ordinance is in place.

New Law Permitting Moving of School Board Elections

Councilwoman Haverilla explained the concept which includes a 4 year obligation upon decision to move the election to November. Chief Financial Officer Overgaard commented that the change to November could affect the fiscal tax year and therefore the tax bills. Concerns of the Mayor and Council were discussed. Their concerns will be outlined in a letter prepared by the Borough Attorney, to both Boards of Education, local and regional.

COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE

COUNCILMAN NALBANDIAN – FINANCE / FIRE / HEALTH / LIBRARY

The Fire Department meets next week. Library – they are discussing the memorial gifted money with an attorney to see how it can be properly used. Board of Health – they held their reorganization meeting. Dr. Stephen Wiklinski is President and David Northrop is Vice-President. Mayor's Wellness Campaign ideas are being discussed. Articles are being submitted for the Borough's newsletter. Dr. Marcus had to step down as a member of the Board of Health due to work responsibilities.

COUNCILMAN BINAGHI – GOLF / TECHNOLOGY / SOCIAL & CULTURAL

Social and Cultural Affairs Committee will meet in February. The Easter Egg Hunt will be held on April 7, 2012. Golf Commission met, reorganization was held. Dan Morrow is the Chairperson. Golf Course will open early March. Discussions are being held pertaining to possibly remodeling the upstairs and downstairs bathrooms in the Golf Club.

COUNCILWOMAN HAVERILLA – FIRST AID / EDUCATION / GRANTS

Taxes are due this month. Sewer bills have been mailed. The Grants Meeting has been rescheduled to next week.

COUNCILMAN KRAMER – POLICE / HISTORICAL / SENIORS

The Senior Advisory meeting was held on January 19th. Lunch & Learn is scheduled for March 8th. Line dancing discussions continue. The 55 Alive Driving Program is under consideration by the members. Their next meeting is scheduled for February 16th. The Historical Committee meeting was held on January 24th. The Bergen County Community Development meeting was held on January 25th.

Councilman Kramer reviewed the Police report. Sergeant Dorney will be retiring March 1st. Interviews will be held the week of February 13th.

COUNCILMAN CIOCE – PLANNING / ENVIRONMENTAL / BUILDING

The Environmental Commission held their Reorganization meeting. David Keil is the Chairperson and Dan Pfeiffer is the Vice-Chairperson. Walk / Bike to School Day – date needs to be set and coordinated with the Mayor’s Wellness Campaign. Flyers will be made by the school children to advertise the event.

COUNCILMAN CARNAZZA – RECREATION / DPW / SAFETY

Councilman Carnazza reviewed the Department of Public Works report. They are busy filling pot holes, repairing HVAC systems and cleaning up the parks. They will begin to prepare the fields for spring weather permitting.

Motion to adjourn – Councilman Cioce

Second – Councilman Kramer

Roll Call -	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes

Respectfully submitted,
Sylvia Kokowski, Recording Secretary

cc: Mayor and Council
Allen Bell, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: February 21, 2012