

**BOROUGH OF OLD TAPPAN
MAYOR AND COUNCIL REGULAR MEETING
MONDAY NOVEMBER 21, 2011**

In compliance with the Open Public Meeting Law, notification of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Anna Haverilla	Present
	Councilman John Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk, Jean M. Donch
 Borough Attorney, Allen Bell

SALUTE TO THE FLAG

PRAYER – Councilman Matthew Nalbandian

PUBLIC HEARINGS

Ordinance 1038-11 - Right of Way Permit – Resolution of Adoption

Councilman Cioce described the ordinance and made a motion to open the meeting to the public.

Second – Councilwoman Haverilla

No Public Comment

Motion to close the meeting to the public – Councilman Cioce

Second – Councilwoman Haverilla

Discussion – None

On voice vote, all in favor, the motion carried.

Councilman Cioce read the resolution.

Resolution of adoption passed (see page 9).

Ordinance 1039-11 – Amend Golf Course Fees – Resolution of Adoption

Councilman Binaghi described the ordinance and made a motion to open the meeting to the public.

Second – Councilwoman Haverilla

No Public Comment

Motion to close the meeting to the public – Councilman Binaghi

Second – Councilman Kramer

Discussion – None

On voice vote, all in favor, the motion carried.

Councilman Binaghi read the resolution.

Resolution of adoption passed (see page 11).

CONSENT RESOLUTION

Councilman Kramer read the Consent Resolution

Second – Councilwoman Haverilla

Discussion – None

Resolution Adopted (see page 12)

ACTION ON MINUTES

Councilman Kramer made a motion to approve the following minutes:

- Closed Meeting, October 17, 2011
- Regular Meeting, October 17, 2011
- Closed Meeting, November 7, 2011
- Special & Executive Meetings, November 7, 2011

Second – Councilman Binaghi

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

PUBLIC’S OPPORTUNITY TO SPEAK:

Motion to open the meeting to the public – Councilman Binaghi

Second – Councilman Nalbandian

Discussion – None

On voice vote, all in favor, none opposed, the motion carried.

Hugh Knowlton, 3 Ann Street, Old Tappan, inquired about the Borough’s Noise Ordinance as it pertains to the use of generators when power is out. He expressed his concerns and explained that during the recent power outage, his neighbors generator was running loudly throughout the night. Mr. Knowlton advised that he had spoken with Nick Pappas, the Borough’s Zoning Officer, who informed him that the ordinance was enacted in the 1970’s. He offered to work with Mr. Pappas to bring the ordinance up to date. Allen Bell stated that a Noise Ordinance needs to be approved by the Department of Environmental Protection (DEP). Allen Bell will look into upgrading the ordinance.

Melba Heck, 19 Knickerbocker Lane, Old Tappan, complained about vacant property that borders her rear yard and the nearby town houses. She stated that the property is not properly maintained, water is not draining correctly and the trench is blocked. Mrs. Heck reported that the water is causing flooding on her property and trees are falling down. She provided photographs for the Mayor and Council to view. Discussion ensued. Allen Bell recommended that the Borough Engineer analyze the situation which could be a private property issue and may require her to obtain an attorney since it is state controlled wetlands.

Motion to close the meeting to the public – Councilman Binaghi

Second – Councilman Nalbandian

On voice vote, all in favor, none opposed, the motion carried.

COUNCIL COMMITTEE REPORTS

COUNCILMAN CIOCE – PLANNING / BUILDING / TECHNOLOGY

Green Team met on November 16. Efforts to attain a Silver Certification from Sustainable New Jersey were discussed.

COUNCILMAN CARNAZZA – RECREATION / SHADE TREE

Councilman Carnazza reported on hold harmless coverage for the recreation program in order to use the schools and that it now requires the coaches to be trained on concussion awareness. In order to be a volunteer coach in the Borough he advised that coaches will need to take an on-line training course that will be provided by the Joint Insurance Fund (JIF) on how to handle a concussion. A required certificate will be provided upon completion.

COUNCILMAN BINAGHI – GOLF / DPW / SENIORS

Councilman Binaghi read the DPW report from Superintendent Artie Lake. It included clean up from the storm, chipping and removal of hanging branches. Leaf collection is on-going as well. Golf Course – an ordinance to amend the Golf Course fees for 2012 was read this evening. A year end report will be provided in December.

COUNCILMAN NALBANDIAN – ENVIRONMENTAL / FIRST AID / HEALTH / EDUCATION LIBRARY

Board of Health met – the members are working on ideas for the Mayor’s Wellness Campaign. The Environmental Commission was informed that the Mayor and Council are in favor of the idea to unite certain committees with the Environmental Commission. The Environmental Commission was asked to come up with a formal plan. They will make every attempt to obtain Sustainable New Jersey Silver Certification for the Borough.

COUNCILWOMAN HAVERILLA – FINANCE / FIRE

Fire Department met, officers were elected. The Finance Department will have a vendor come in to explain a flexible spending program to the employees. The Planning Board reviewed two applications. The Planning Board members discussed next years meeting schedule.

COUNCILMAN KRAMER – POLICE / GRANTS / HISTORICAL

Police Department Dispatch Center – the Professional Consultant is in the process of finalizing his report. The Senior Advisory Committee will hold their Holiday Party on December 15th. The Northern Valley Regional High School has decided to place the installation of solar panels on hold at

this time. Councilman Kramer commented on the good work the Police Department recently did on robbery arrests. He suggested honoring them at a Mayor and Council meeting.

Councilman Carnazza left the meeting.

OLD BUSINESS

Board / Commission / Committee Attendance Policy Ordinance

Carried to next meeting.

NEW BUSINESS

Proposed 2012 Mayor and Council Meeting Dates

The Mayor and Council were in agreement with the 2012 meeting dates as presented by the Borough Clerk.

Ordinance 1040-11 – Amend Animal Licensing Date – Resolution of Introduction

Councilman Nalbandian read the resolution

Second – Councilman Binaghi

Discussion – None

Resolution of Introduction Passed (see page 27)

PUBLIC’S OPPORTUNITY TO SPEAK:

Motion to open the meeting to the public – Councilman Cioce

Second – Councilman Nalbandian

Discussion – None

On voice vote, all in favor, none opposed, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilman Nalbandian

Second – Councilman Binaghi

On voice vote, all in favor, none opposed, the motion carried.

Motion to adjourn by Councilman Nalbandian

Second – Councilwoman Haverilla

On voice vote, all in favor, none opposed, the motion carried.

Respectfully submitted,

Reviewed and approved:

Sylvia Kokowski, Recording Secretary

Jean M. Donch
Borough Clerk

cc: Mayor and Council
Allen Bell, Esq.

Date Approved: January 1, 2012