

BOROUGH OF OLD TAPPAN
MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING
October 3, 2011

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

SPECIAL MEETING

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Haverilla	Present
	Councilman John Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk, Jean M. Donch
 Borough Attorney, Allen Bell

CONSENT RESOLUTION.

Councilman Kramer read the consent resolution

Second – Councilman Binaghi

Discussion – Councilman Nalbandian asked for clarification of language in the resolutions pertaining to Community Development Grant Agreement – Senior Activities and Community Development Grant Agreement – Senior Center Improvements. Administrator O’Brien provided an explanation.

Consent Resolution Adopted (see page 6).

RESOLUTION

Confirm Appointment of Assistant DPW Superintendent

Councilman Binaghi read the resolution

Second – Councilman Nalbandian

Discussion – None

Resolution of Adoption Passed (see page 17)

APPOINTMENTS

Assistant DPW Superintendent – Andrew Brackenbury

Tax Assessor – Patrick Wilkins – Term Expires on 6/30/2012

Motion to accept the Mayor’s recommendations – Councilman Kramer

Second – Councilwoman Haverilla

Discussion – Mayor Polce commented that there were three (3) very qualified individuals that applied for the Assistant DPW Superintendent position. All three (3) play an important part of what makes a great team at the DPW. Everyone does a great job there. Mayor Polce thanked those who were in attendance to support the new Assistant DPW Superintendent, Andrew Brackenbury and the entire DPW staff.

On voice vote, all in favor, the motion carried.

NEW BUSINESS - None

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Binaghi

Second – Councilman Nalbandian

Discussion – None

No Public Comment

Motion to close Special Meeting to the public – Councilman Binaghi

Second – Councilman Nalbandian

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Binaghi

Second – Councilman Kramer

On voice vote, all in favor, the motion carried.

EXECUTIVE MEETING

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MEETING CALLED TO ORDER

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
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	Councilman Victor Cioce	Present
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Borough Attorney, Allen Bell

Donation of Tree – The Woman’s Club of Old Tappan

Libby Weidmann, 131 Old Tappan Road, stated that the Woman’s Club would like to plant a “Rose of Sharon” tree in memory of past members of the Woman’s Club. She was present to seek the approval of the Mayor and Council. Superintendent of Public Works Artie Lake and the Mayor and Council agreed to the concept.

Bench Donation – Roseanne Lake in Honor of Charles Lake, Sr.

Mrs. Lake would like to donate a bench in honor of her husband. Borough Administrator O’Brien and DPW Superintendent Artie Lake suggested that the bench be placed at the Memorial in Oakes Park. The Mayor and Council agreed with the recommendation.

ENGINEER’S REPORT

Borough Engineer, Thomas Skrable reported as follows:

Proposed Landscaping Mitigation Plan, Stone Point Park

Thomas Skrable, Borough Engineer described a disturbed buffer area that he spoke about at a previous meeting. The Montvale developer would like to plant the trees in Stone Point Park. He explained a 12,000 sq. ft. easement that protects the trees in an area of

Stone Point Park. Because of the easement, the trees cannot be removed for the life of the easement. Mayor and Council are okay with the concept. Exact location of the plantings needs to be determined.

Approval of Street Name – Koch Lane

Thomas Skrable recommended that although the Mayor and Council approved this request previously, it should be done formally by resolution. The Mayor and Council agreed.

COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE

COUNCILMAN CIOCE – PLANNING / BUILDING / TECHNOLOGY

Green Team - Sustainable NJ certification for Bronze Status is coming along well. The group is waiting for official response from the State on Old Tappan's certification

COUNCILMAN CARNAZZA – RECREATION / SHADE TREE

Attended a Board of Education meeting last Thursday. Councilman Carnazza commented on a letter at the meeting that was sent out on High School letterhead pertaining to the Fall Basketball League. He informed the Mayor and Council of his comments made at the most recent Board of Education meeting.

COUNCILMAN BINAGHI – GOLF / DPW / SENIORS

Social and Cultural Affairs Committee held an Art Show on Saturday at Stone Point Park. The committee would like to recognize those that sponsor Concerts in the Park. The Mayor and Council agreed and will have Certificates of Appreciation provided for distribution at the next meeting. The sponsors will be invited to the meeting. Additional members for the committee are needed. The Recreation Director is working on the Ragamuffin Parade.

COUNCILMAN NALBANDIAN – ENVIRONMENTAL / FIRST AID / HEALTH / EDUCATION / LIBRARY

The Library Committee voted in favor to remove Northvale from Buckles. The Environmental Commission will hold Shredding Day on Saturday, October 29th. The Environmental Commission has a new member, Melanie Rie, who is a Biologist. She is interested in holding various lecture series and is looking for a venue to do this. The Library and the Seniors Lunch and Learn were suggested.

Councilman Nalbandian had a discussion pertaining to the High School Solar Panel Project. The discussion pertained to concern of the location of the solar panels and canopy's for aesthetic reasons. Discussion ensued.

COUNCILWOMAN HAVERILLA –FINANCE / FIRE

The Finance Committee interviewed for the Borough’s Tax Assessor. Councilwoman Haverilla thanked the committee for setting up the interviews. A candidate was selected. The Local Assistance Board met. Their request for donation letters will be distributed in the near future. The Borough’s newsletter was submitted today and will be included in the October 20th issue of the local newspaper.

COUNCILMAN KRAMER – POLICE / GRANTS / HISTORICAL

The Historical Committee meeting was held on September 20th and was well attended. Their next meeting is scheduled for October 16th. Police – Councilman Kramer referred to and commented on correspondence No. 21. He recommended that correspondence No. 9 pertaining to State Aid be read by all. Councilman Kramer provided an update on the Police Dispatch system currently being discussed by the Police Chiefs of six (6) surrounding towns. They have considered hiring a consultant at a cost of \$500.00 per town to conduct a study. The Mayor and Council were in favor of the idea.

Motion to adjourn – Councilman Kramer

Second – Councilman Binaghi

Roll Call -	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

Respectfully submitted,
Sylvia Kokowski, Recording Secretary

cc: Mayor and Council
Allen Bell, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk Date Approved: October 17, 2011