

**BOROUGH OF OLD TAPPAN
MAYOR AND COUNCIL REGULAR MEETING
MONDAY AUGUST 15, 2011**

In compliance with the Open Public Meeting Law, notification of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor Victor Polce	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilwoman Anna Haverilla	Present
	Councilman John Kramer	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Attorney, Allen Bell
 Borough Clerk, Jean M. Quinn

SALUTE TO THE FLAG

PRAYER – Councilman Victor Cioce

PUBLIC’S OPPORTUNITY TO SPEAK:

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilman Cioce

Discussion – None

On voice vote, all in favor, none opposed, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilman Carnazza

Second – Councilman Cioce

On voice vote, all in favor, none opposed, the motion carried.

PUBLIC HEARINGS

Ordinance 1036-11 – Amend Board of Health Ordinance – Resolution of Adoption

Councilman Nalbandian described the ordinance and made a motion to open the meeting to the public.

Second – Councilwoman Haverilla

No Public Comment

Motion to close the meeting to the public – Councilman Cioce

Second – Councilman Kramer

Discussion – None

On voice vote, all in favor, the motion carried.

Councilman Nalbandian read the resolution

Resolution of Adoption Passed (see page 8)

APPOINTMENT

Susan Howard – Board of Health – Alternate #4 – 2 Year Term Expires 12/31/12

Motion to accept the Mayor’s recommendation – Councilman Kramer

Second – Councilman Cioce

Discussion – none

Roll Call	Councilman Binaghi	Yes
	Councilman Cioce	Yes
	Councilman Carnazza	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

CONSENT RESOLUTION

Councilman Kramer read the Consent Resolution

Second – Councilman Binaghi

Discussion – Councilwoman Haverilla abstained on Claims and Payroll

Resolution Adopted (see page 9)

ACTION ON MINUTES

Councilman Kramer made a motion to approve the following minutes:

- Regular Meeting, July 18, 2011

Second – Councilman Cioce

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Cioce	Yes
	Councilman Carnazza	Yes
	Councilwoman Haverilla	Yes
	Councilman Kramer	Yes
	Councilman Nalbandian	Yes

PRESENTATION

Luke Annichiarico – Eagle Scout Project

Luke Annichiarico explained his proposal to start a “tree farm” in the vicinity of Chestnut and Central Avenues for his Eagle Scout Project. Luke Annichiarico’s intention is to meet with the Environmental Commission and the Green Team to discuss suggestions and recommendations. The Mayor and Council were in agreement with the concept and wished him well.

COUNCIL COMMITTEE REPORTS

COUNCILMAN CIOCE – PLANNING / BUILDING / TECHNOLOGY

The Green Team has submitted their application and accumulated points to Sustainable New Jersey. The Green Team is planning on having a table / display at Town Day. Lake Tappan Paddle Day will be held on August 20th.

COUNCILMAN CARNAZZA – RECREATION / SHADE TREE

The Recreation Commission met last Tuesday evening. Summer basketball is over; two out of 4

teams won the championships. A 3K run is being planned for the morning of Town Day after the Bonnabel Park dedication. Sports Associations will handle the advertising of the 3K run.

COUNCILMAN BINAGHI – GOLF / DPW / SENIORS

New steps were installed at the Golf Course. Hand railings will be installed. The concessionaire has proposed to remove a 1 ft. wide partition in the restaurant area to allow for addition tables and chairs. The Mayor and Council are okay with the idea pending a sketch of the proposal. Social and Cultural Affairs have rescheduled last weeks concert to this Wednesday, August 17th due to the weather.

COUNCILMAN NALBANDIAN – ENVIRONMENTAL / FIRST AID / HEALTH / EDUCATION LIBRARY

The Library Committee met last week. They are changing their interior lights to more energy efficient lights through the Clean Energy Program. The committee was planning a 70th anniversary but they may wait for their 75th anniversary. The Environmental Commission arranged for the Bonnabel Park dedication to be held on Saturday, September 10th at 10:00 a.m. After the dedication, a 3K run will be held by the Sports Associations.

COUNCILWOMAN HAVERILLA – FINANCE / FIRE

Property tax bills can be paid through an on-line system. The Borough's Tax Assessor will be retiring. A September 11th memorial service is scheduled. A meeting was held to discuss a generator for emergency electric for the Fire House and Borough Hall buildings. Best Practices Checklist – the Department Heads met and answered all necessary questions and they are confident that everything is in order.

COUNCILMAN KRAMER – POLICE / GRANTS/ HISTORICAL

The Police Department celebrated their 50th Anniversary on June 1st. Solar panel installation proposed completion date is today, August 15th. Tom Skrable reported that the panels need to be installed at the DPW and most likely the completion date will be the end of next week. August 15th was a self imposed dead line date. It has no bearing on reimbursement of funds. The trees at the entrance to the DPW will remain.

NEW BUSINESS

OPMA Law – Allen Bell cautioned the Mayor and Council on using “reply to all” on emails, text messages and computers. More than 4 Council Members constitutes a meeting and is against the OPMA Law as specified in the Law Journal.

Best Practices Checklist – discussed earlier in the meeting under Councilwoman Haverilla's report.

UCC Fees – Fire Official Nick Lepore explained the need to raise the UCC Fees which is in accordance to what surrounding towns are doing. A resolution will be prepared for the September meeting.

OLD BUSINESS – None

PUBLIC’S OPPORTUNITY TO SPEAK:

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilwoman Haverilla

Discussion – None

On voice vote, all in favor, none opposed, the motion carried.

No Public Comment

Motion to close the meeting to the public – Councilman Binaghi

Second – Councilman Nalbandian

On voice vote, all in favor, none opposed, the motion carried.

Motion to adjourn by Councilman Nalbandian

Second – Councilman Kramer

On voice vote, all in favor, none opposed, the motion carried.

Respectfully submitted,

Reviewed and approved:

Sylvia Kokowski, Recording Secretary

Jean M. Quinn
Borough Clerk

cc: Mayor and Council
Allen Bell, Esq.

Date Approved: September 19, 2011