



# OLD TAPPAN GOLF COURSE

## APPLICATION FOR USE OF FACILITIES- CLUB HOUSE

Applicant Name: \_\_\_\_\_ Golf Membership No.: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Unlisted:  Yes  No

*If unlisted, phone number is exempt from public disclosure under the Open Public Records Act.*

Fax Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Day and Date of Function: \_\_\_\_\_

Brief Description of the Requested Use: \_\_\_\_\_

Approximate Number of People (minimum 25; maximum 65 with dance floor or 85 without)  
.: \_\_\_\_\_

Applicant must be in attendance during the entire affair. The Rules for the use of the facilities are applicable to this application. The following are required before the affair can be held:

Hold Harmless Agreement (below)  
Insurance Certificate

Catering of all types must be arranged with Golf Course Concessionaire - (201) 767-2373.

Fee for use of Club House only - \$100.00.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Golf Commission Approval: \_\_\_\_\_ Date: \_\_\_\_\_



# HOLD HARMLESS AGREEMENT

Between the Borough of Old Tappan and

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Address (not a Post Office Box)

\_\_\_\_\_  
Organization Type  
*(Individual, Partnership, Non-Profit Corporation, Public Entity)*

\_\_\_\_\_  
Telephone Number      Unlisted (Y/N)  
*(If unlisted, phone number is exempt from public disclosure under the Open Public Records Act.)*

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
E-Mail Address

In consideration of the use of \_\_\_\_\_ on the following date(s):  
\_\_\_\_\_ for the purpose of \_\_\_\_\_,  
the undersigned agrees to indemnify and hold the Borough of Old Tappan, its officers, agents and  
Employees harmless from any and all liabilities, claims, costs, and attorney's fees arising out of  
the use of the property referred to above.

I understand that this Hold Harmless Agreement also requires that the Borough of Old  
Tappan is indemnified from any losses or damages resulting from the acts or omissions from any  
guest, participant, visitor, or other person attending the event herein referred to.

Hold Harmless Agreement

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Unless waived in writing by the Borough of Old Tappan, I agree to furnish a Certificate of Insurance (sample annexed hereto) specifically naming the Borough of Old Tappan as an additional insured providing general liability, bodily injury and property damage coverage with minimum limits of liability not less than \$1,000,000 combined single limit. Said certificate shall state that "the issuing company shall mail 30 days' written notice to the certificate holder named; certified mail return receipt." It shall also contain a statement acknowledging this Hold Harmless Agreement. No exceptions or limitations will be accepted.

In order to induce the Borough of Old Tappan to accept this Hold Harmless Agreement, the following information concerning the intended use of the premises is furnished:

1. Alcoholic beverages will  or will not  be served.
2. Total number of persons anticipated is \_\_\_\_\_.
3. Live entertainment will  or will not  be provided.
4. Other: \_\_\_\_\_.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, as the binding act and deed of:

\_\_\_\_\_  
Name of Individual/Organization

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Authorized Signature

*Note: The Certificate of Insurance shall be in original form. No photocopies or fax copies shall be accepted. The authorized person shall also sign it in ink.*